

AGENDA

**Big Bend Vernon Fire Board
Monday, March 19, 2007
6:30 PM
Big Bend Village Hall
Neivns Street**

1. CALL MEETING TO ORDER
2. ROLL CALL & PUBLIC NOTICE
3. CITIZENS COMMENTS
(Please be advised per Wisconsin Act 123. the Fire Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Fire Board may discuss the information received, however, no action will be taken under public comments.)
4. REPORTS - Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.
 - Fire Chief Buchholtz – Updates on Emergency Runs and Membership.
 - Fire Board President Gauger – Internal control changes and protocol for maintenance of fire department buildings
 - Secretary/Treasurer – back ups of the accounting system
5. CORRESPONDENCE – information only.
6. DEFERRED AND TABLED ITEMS - Discussion and possible action on the following:
 - BBV Fire Board Rules and Regulations and Attachments C, E, H and I/TABLED 8-15-05.
 - Fulltime Fire Department/Fire Board Employees benefit package and payout policy/ DEFERRED 10-16-06/12-18-06/1-15-07 (All Employees Handbook)/TABLED 2-12-07
 - Outsourcing of fire and rescue billing/Chief Buchholtz/TABLED 2-12-07
 - Approval of Fire Board Secretary 2007 salary increase/TABLED 1-15-07
 - Paid-On-Call Reimbursement Plan/DEFERRED 2-12-07
7. OLD BUSINESS – Discussion and possible action on the following:
 - Reconsider motion of approval of 2-12-07 accounts payable
 - Accounts payable of 2-12-07 & check detail
8. NEW BUSINESS – Discussion and possible action on the following:
 - Recommendation of auditing firm and costs for 2007 audit
 - Recommendation to Town and Village to delete Article V E. 2 a. from our governing Ordinance
 - Insurance update/Cathy Bronk
 - Yearly Fire Board member job assignment schedule
9. MINUTES – Discussion and possible action on the following:
 - February 12, 2007
 - February 12, 2007 Closed Session
10. FINANCES – Discussion and possible action on the following:
 - Accounts payable checks over \$1,000
 - Accounts payable/Check Register
 - Payroll and YTD Financial Statement from 2-09-07 to 3-14-07
 - 2006 Refund checks for Town and Village
11. CLOSED SESSION
To deliberate in Closed Session under Section 19.85 (1) (c) Wisconsin State Statutes - considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; more specifically the Fire Chief and Fire Board Secretary. Participating in Closed Session is the Big Bend Vernon Fire Board, Fire Chief and Fire Board Secretary.
12. Reconvene into Open Session
13. Set next meeting date and location.
14. Adjourn.

Marilyn Gauger, President

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, call Julie Bauer at (262) 662-2079 or (262)662-7787.

** There may be a quorum of other governmental bodies from the Village of Big Bend and Town of Vernon in attendance for informational purposes only. No action will be taken by those bodies.