

**Big Bend Vernon Fire Board**  
**Monday, April 28, 2008**  
**6:30 PM**  
**Fire Station #3**  
**Intersection of STH 164 and I43**

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1. CALL MEETING TO ORDER
2. ROLL CALL & PUBLIC NOTICE
3. CITIZENS COMMENTS  
(Please be advised per Wisconsin Act 123. the Fire Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Fire Board may discuss the information received, however, no action will be taken under public comments.)
4. REPORTS - Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.
  - a. Fire Chief Buchholtz – Updates on Emergency Runs and Membership & Quarterly Financial Reports
    - William Craig's inclusion of "Com. 30" and various NFPA Standards in the Fire Department "Policies, Procedures, & Guidelines" as expressed during "Citizens' comments at the April 17, 2008 Town Board Meeting
    - Donation of used Fire Department equipment to outreach organization, "Hearts in Motion"
    - Grants received
    - Blood Drive
    - Under budgeted amount for 2008 of \$1,555 in fulltime salary
  - b. Fire Board Vice-President Shea – Monthly bank reconciliation
5. CORRESPONDENCE – information only.
  - a. April 16, 2008 letter from William Craig – Craig Reality Inc.
6. DEFERRED AND TABLED ITEMS - Discussion and possible action on the following:
  - a. Fire Board member/Orientation Packets – President Gauger/TABLED 12-17-07
  - b. Invoice due to Village of Mukwonago and report from Chief Buchholtz on a possible visit to the Village officials for input regarding Paramedic Intercept services between our communities without charge/TABLED 2-25-08
  - c. Big Bend Vernon Fire Board Computer Use Policy & Monitoring software/DEFERRED 2-25-08/TABLED 3-24-08
  - d. Allowing the Assistant Chief and remaining Deputy Chief to exceed the 600 hours WRS limit because of hours needed to conduct department operations/TABLED 2-25-08
  - e. Fire Department Rules & Regulations from Fire Chief/TABLED 3-24-08
  - f. Fire Board Computer and additional expense/Report from Carol Shea/TABLED 3-24-08
  - g. Fire Board Policies and Procedures update/DEFERRED 3-24-08
  - h. Inter municipal Agreement Ordinance updates/TABLED 3-24-08
7. OLD BUSINESS – Discussion and possible action on the following:
  - a. Discussion on April 8<sup>th</sup> meeting and Set another Special Meeting date to finish review of Fire Department Rules & Regulations/Carol Shea
8. NEW BUSINESS – Discussion and possible action on the following:
  - a. Chief Garrett Forkner of the Tichigan Volunteer Fire Company, Inc. requesting our support in their efforts to develop and implement an EMS program within their organization/Chief Buchholtz
  - b. Class for procedure to approach a Hybrid car in an accident...Safety Measures/Sue Fischer
  - c. Payment of capital invoice to Holz Motors Inc. for 2008 Chevrolet Tahoe
9. MINUTES – Discussion and possible action on the following:
  - a. Monday, March 24, 2008
  - b. Tuesday, April 8, 2008
10. FINANCES – Discussion and possible action on the following:
  - a. Accounts payable/Check Register - Detail
  - b. YTD Financial Statement includes payroll
11. Set next meeting date
12. Adjourn.

Marilyn Gauger, President

\*\*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, call Julie Bauer at (262) 662-2079 or (262)662-7787.

\*\*There may be a quorum of other governmental bodies from the Village of Big Bend and Town of Vernon in attendance for informational purposes only. No action will be taken by those bodies.