

Big Bend Vernon Fire Board
Monday, July 20, 2009
6:30 PM
W233 S7475 Woodland Lane
Fire Station #3

1. CALL MEETING TO ORDER
2. ROLL CALL & PUBLIC NOTICE
3. PUBLIC COMMENTS
(Please be advised per Wisconsin Act 123. the Fire Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Fire Board may discuss the information received, however, no action will be taken under public comments.
4. REPORTS - Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings
 - a. Fire Chief Buchholtz – Updates on Emergency Runs and Membership & Quarterly Financial Reports
 - b. Fire Board Vice-President Shea – Monthly bank reconciliation
 - c. Inter municipal Ordinance update
 - d. Rules and regulations update
5. CORRESPONDENCE –
 - a. Open Records request from Bill Craig for all copies of Fire Board Minutes from 2008 and 2009 to date, copies of joint meetings of Fire Board with Town and Village Boards for 2008 and 2009 to date, copy of by-laws fro Fire Board and copy of tape of Fire Board meeting held 6/15/2009.
 - b. Open Records request from Tom Bird for Loss vs. Budget 1-1-2009 to present and copy of Fire Board Policies and Procedures.
 - c. Open Records request from James Soneberg for audio of 6-15-2009 meeting.
 - d. Open Records request from Fire Chief Buchholtz for audio of 6-23-2009 meeting.
 - e. Open Records request from Dave Craig for all records pertaining to the hiring of an outside company/persons for evaluation or training purposes during the 2008 and 2009 calendar years by the Big Bend Vernon Fire Department or the Big Bend Vernon Fire Board.
6. DEFERRED, REFERRED AND TABLED ITEMS - Discussion and possible action on the following:
 - a. Possible amendments to the Big Bend Vernon Employee Handbook/Carol Shea/TABLED 6-23-08/DEFERRED 1-19-09/TABLED 2-16-09
 - b. Approval to get cost estimate of Attorney to review the Big Bend Vernon Employee Handbook
7. OLD BUSINESS – Discussion and possible action on the following:
 - a. Lead LLC presentation of report
 - b. Question and answer period of Lead LLC report
8. NEW BUSINESS – Discussion and possible action on the following:
 - a. Job assignments
 - b. Appointment of Fire Board member(s) to Rules and Regulations Committee
 - c. Attorney Macy's review of Fire Board's duties
 - d. Approval of Big Bend Vernon Fire Association 2009 budget
 - e. Discussion and possible approval of 2010 Big Bend Vernon Fire Department Budget
 - f. Joint meeting with Town and Village for budget approval on September 21, 2009.
9. MINUTES – Discussion and possible action on the following:
 - a. May 20, 2009 Meeting Minutes
 - b. June 15, 2009 Meeting Minutes

- c.. June 23, 2009 joint meeting with Village Board and Town Board
- d. July 2, 2009 closed session with Village Board and Town Board

- 10. FINANCES – Discussion and possible action on the following:
 - a. Accounts payable/Check Register – Detail
 - b. YTD Financial Statement includes payroll

11. MOTION FOR CLOSED SESSION

To deliberate in Closed Session under Section 19.85 (1) (c) Wisconsin State Statutes - considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility over; more specifically the Fire Chief performance review. Participating in closed session is the Big Bend Vernon Fire Board

12. RECONVENE TO OPEN SESSION

11. Set next meeting date: August 17, 2009 at 6:30 PM

12. ADJOURN

Carol Shea, President

**Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, call Julie Bauer at (262) 662-2079 or (262) 662-7787.

**There may be a quorum of other governmental bodies from the Village of Big Bend and Town of Vernon in attendance for informational purposes only. No action will be taken by those bodies.