

**Proceedings of the Special Called  
Big Bend Vernon Fire Board Meeting**

**Tuesday, December 4, 2007**

**6:30 PM**

**Fire Station #3**

**STH 164 & I43**

**Please note: Minutes are unofficial until approved by the Big Bend Vernon Fire Board at the next regularly scheduled meeting.**

**Call Meeting To Order**

Fire Board President Marilyn Gauger called the Special Meeting to order at 6:30 PM.

**Roll Call; Declaration of Quorum & Public Notice**

Members Present: Sadie Soneberg, Sue Fischer, Carol Shea, Mike Doble and Ellen Cole. Others present: Fire Chief Phil Buchholtz and Assistant Fire Chief Brian Peterson.

*The agenda was published on Monday, December 3, 2007 in accordance with Open Meeting Law.*

**Comments from Citizens Present**

None.

**Approval of check for payment of Computer Upgrade in order to utilize discount coupons prior to deadline.**

Motion by Mike Doble to approve payment to Kontney Services LLC in the amount of \$9,326.00. Seconded by Sue Fischer and carried unanimously.

**Appointment of two (2) Fire Board members and two (2) Fire Department personnel to serve on a Workgroup for review of the Fire Department Rules, Regulations and Guidelines.**

Motion by Mike Doble to appoint Cathy Bronk and Paul Fickau from the Fire Board and per the Fire Chief's recommendation, appoint himself and Assistant Fire Chief Brian Peterson to be part of the Workgroup. Seconded by Carol Shea and carried unanimously.

**Adjourn**

Motion by Carol Shea to adjourn at 6:40 PM. Seconded by Sue Fischer and carried unanimously.

Respectfully submitted:

Marilyn Gauger, President  
Big Bend Vernon Fire Board

Approved on December 17, 2007 and distributed to Fire Commission, Village of Big Bend and Town of Vernon on December 21, 2007.