

Proceedings of the Big Bend Vernon Fire Board
Wednesday, October 15, 2008
6:00 PM
Big Bend Village Hall
Nevins Street

CALL MEETING TO ORDER

President Gauger called the meeting to order at 6:05 PM.

ROLL CALL & PUBLIC NOTICE

Present: Board members Sue Fischer, Ellen Cole, Carol Shea, Mike Doble, Marilyn Gauger, Paul Fickau, Cathy Bronk and Sadie Soneberg.

President Gauger read the following:

CLOSED SESSION

To deliberate in Closed Session under Section 19.85 (1) (c) Wisconsin State Statutes - considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; more specifically the Fire Chief and Fire Board Secretary performance reviews. Participating in Closed Session is the Big Bend Vernon Fire Board and Attorney Joel Aziere.

Motion by Sue Fischer to go to Closed Session at 6:06 PM. Seconded by Paul Fickau and carried unanimously with a roll call vote.

Reconvene to OPEN SESSION

Motion by Cathy Bronk to reconvene in Open Session at 8:00 PM. Seconded by Mike Doble and carried unanimously.

PUBLIC COMMENTS

(Please be advised per Wisconsin Act 123. the Fire Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Fire Board may discuss the information received, however, no action will be taken under public comments.)

No public comments

Note - Changed at the November 17, 2008 meeting to include statement:

"Jamie Soneberg made public comments supporting the special equipment truck and that he thinks the Chief did a very good job of finding this truck".

REPORTS - Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.

- a. Fire Chief Buchholtz – Updates on Emergency Runs and Membership & Quarterly Financial Reports**
Chief Buchholtz was on a call. Deputy Chief John Kubacki was present for any questions from Board members.
- b. Fire Board Vice-President Shea – Monthly bank reconciliation**
Board member Carol Shea indicated the bank reconciliation was in order.
- c. Fire Board President Gauger – update on bids for Tanker 1191 (Capital)**
Captain Kubacki indicated a report is forthcoming from the Chief regarding Tanker #1191. Replacement of our Equipment Truck #1176 was discussed. An equipment truck from Twin Lakes was available for Town and Village elected officials to review this evening. Twin Lakes is selling the truck. This truck could replace our Equipment Truck #1176 which was part of the Capital equipment plan for 2009. The communities would realize a significant savings by purchasing the used vehicle.

CORRESPONDENCE – information only.

No correspondence.

DEFERRED AND TABLED ITEMS - Discussion and possible action on the following:

- d. Fire Board member/Orientation Packets – President Gauger/TABLED 12-17-07**

No action taken.

- e. **Intermunicipal Agreement Ordinance updates/TABLED 3-24-08**
No action taken.
- f. **Possible amendments to the Big Bend Vernon Employee Handbook/Carol Shea/TABLED 6-23-08**
No action taken.

OLD BUSINESS – Discussion and possible action on the following:

None.

NEW BUSINESS – Discussion and possible action on the following:

- g. **Fulltime employee Brian Gilbert's pay increase retro to September 18, 2008.**
Motion by Mike Doble to approve Brian Gilbert's pay increase retroactive to 9-18-2008 at \$15.50 per hour. Seconded by Carol Shea and carried unanimously.
- h. **Donation of cabin cruiser and other items to Fire Dept**
Motion by Carol Shea to table in order that Mike Doble can get additional information from the donor. Seconded by Ellen Cole and carried unanimously.

MINUTES – Discussion and possible action on the following:

- i. **Monday, August 18, 2008**
Motion by Carol Shea to approve the 8-18-2008 minutes with the deletion of the verbiage: "listed above" within the motion regarding Attachment "F". Seconded by Sadie Soneberg and carried unanimously.
- j. **Monday, September 15, 2008**
Next agenda.

FINANCES – Discussion and possible action on the following:

- k. **Accounts payable/Check Register – Detail**
Motion by Mike Doble to approve \$46,081.40 with check #11379 at \$100, not \$111 and check #11380 being verified as to the correct payee. Seconded by Paul Fickau and carried unanimously.
- l. **YTD Financial Statement includes payroll**
Motion by Cathy Bronk to approve the YTD Financial Statement dated 10-15-08 with expenses appropriately at 71%, includes payroll. Seconded by Carol Shea and carried unanimously.

Next meeting date: November 17 @ 6:30PM at Fire Station #3

Adjourn.

Motion by Carol Shea to adjourn at 8:45 PM. Seconded by Ellen Cole and carried unanimously.

Respectfully submitted:

Marilyn Gauger
Fire Board President

Approved on November 17, 2008 and distributed to Fire Commission, Village of Big Bend and Town of Vernon on December 1, 2008.