

**Proceedings of the Big Bend Vernon Fire Board Meeting
Joint Meeting with Village of Big Bend,
Town of Vernon and Fire Commission
Wednesday, March 4, 2009 - 6:30 p.m.**

These minutes are considered unofficial until approved by the Big Bend Vernon Fire Board at their next regular meeting.

Call Meeting to order.

Fire Board President Gauger called the meeting to order at 6:30 PM.

Roll Call & Public Notice

Present: Paul Fickau, Sue Fischer, Marilyn Gauger, Mike Doble (late), Ellen Cole, Cathy Bronk, and Sadie Soneberg. Absent: Carol Shea

This meeting was noticed and posted pursuant to Open Meeting law.

Discussion and approval of the following items:

- Big Bend Vernon Fire Department Rules, Regulations and Guidelines as approved by Attorney Schober. (This item will be approved after approval by Big Bend and Vernon Elected Officials)

President Gauger stated the reason for this meeting was suggested by James Soneberg, Village of Big Bend President, to get everyone together for the numerous items that will need approval by the Town and Village Boards tonight.

President Gauger stated that Attorney Macy would like the motion to state: Move to approve the Rules, Regulations and Guidelines, (the Boards would fill in the dates), dated February 13, 2009 and adopted by the Fire Chief on March 4, 2009, pursuant to Section 24-4(c) of the Big Bend Vernon Joint Fire Department Ordinance.

Motion made by the Town of Vernon Officials to approve the Rules, Regulations and Guidelines dated February 13, 2009 and adopted by the Fire Chief on March 4, 2009, pursuant to Section 24-4(c) of the Big Bend Vernon Joint Fire Department Ordinance.

Motion made by Trustee Craig from the Village of Big Bend to deny and table these Rules, Regulations and Guidelines stating that there are a lot of significant errors, punctuation and grammar and actual content of the rules and regulations that are not right at this point and this is not a final product.

Discussion ensued between the Town and Village Boards regarding the time that has already gone into this document and what needs to be done now.

Motion made by the Town of Vernon and seconded to table this item until everyone that has any concerns has had a chance to read and look at this document. Village President Soneberg stated that copies of this document would be supplied to everyone that wants one and any changes will be supplied to the Fire Chief.

Motion and second stands on the floor from the Village of Big Bend to table and motion was carried unanimously.

Motion made by the Town of Vernon and seconded to table the above motion. Motion carried unanimously.

Discussion ensued on how the Town and Village will get this document approved and back to the Fire Board with a timeline in place for information supplied back to the Fire Chief perhaps with a committee being formed to accomplish this task of two Board members from each Board on this committee.

Clarification on changes to the Big Bend Vernon Fire Department Policy, Procedures and Guidelines were obtained by Fire Board President Gauger and the Village of Big Bend Board along with the Town of Vernon Board stated that changes will be sent on to the Fire Chief by April 2 and hopefully approved by the Town Board on April 16.

The following items will be considered for approval by the Big Bend and Vernon Elected Officials: (approved previously by the BBV Fire Board)

- Big Bend Vernon Fire Department 2008 budget line items.

Motion made by the Village of Big Bend and seconded to approve the transfer of monies in the 2008 budgeted salary line item to the reimbursement program, vehicle/equipment maintenance, fuel, advertising/hiring and the HazMat Education/Equipment/Contract. Motion carried unanimously.

Motion made by the Town of Vernon and seconded to approve the transfer of monies in the salary line item to the reimbursement program, vehicle/equipment maintenance, fuel, advertising/hiring and the HazMat Education/Equipment/Contract with the intention that this is not going to be setting a precedent in future years. Motion carried unanimously.

Discussion ensued on perhaps changing the Ordinance for the above item.

- Big Bend Vernon Fire Board Policies and Procedures – Attachment “D”

Motion made by the Town of Vernon and seconded to approve Attachment D in the Accounting Procedures of the Big Bend Vernon Fire Board Policy and Procedures. Discussion ensued from Town officials regarding “stopping payment” on old checks being added in policy and perhaps using an affidavit that the Town uses for their old checks. Motion was modified to include stopping payment and include the affidavit that the Town uses for their uncleared checks. Motion carried unanimously.

Motion made by the Village of Big Bend officials and seconded to mirror the above motion made by the Town of Vernon officials. Motion carried unanimously.

- Big Bend Vernon Intermunicipal Agreement Ordinance – Appendix C

President Gauger stated that Appendix C is only some bookkeeping updates on new equipment that we have received and the Fire Chief has put this together for the Big Bend Vernon Intermunicipal Agreement Ordinance.

Suggestion to add year of purchase on this Appendix C

Motion made and seconded by the Village of Big Bend and the Town of Vernon to approve Appendix C in the Big Bend Vernon Intermunicipal Agreement Ordinance. Motion carried unanimously.

Motion made by the Village of Big Bend to direct Attorney Schober to move forward with the Ordinance changes in 2005-16. Motion carried unanimously.

Discussion on, but not limited to the following items:

- Possible Ordinance amendments to Fire Department and Fire Board Legal Advice/Legal Fees – Article IV F and Article V Q

President Gauger would like to have the Ordinance Committee re-created again to go over some changes in the Big Bend Vernon Intermunicipal Agreement Ordinance regarding legal advice/legal fees and more areas that need some attention in this document.

Town of Vernon officials and Village of Big Bend officials will meet at their regular respective meetings to decide who would be willing to be part of this Ordinance Committee.

Discussion ensued on putting a line item in the Fire Board budget, Fire Commission budget and Fire Department budget for legal fees being utilized.

- Possible Ordinance amendment to Assessment of Costs to End Users – Article V M

President Gauger stated this amendment to Assessment of Costs to End Users can not be changed at this time by the Fire Board because the Ordinance for the Town still has this policy in place and this amendment also needs to be discussed by the Ordinance Committee.

- Require Two (2) joint meetings per year – this item will be discussed with the Ordinance Committee.
- Fire Board Policies and Procedures – question on required approval

Next Fire Board Meeting will be held on March 16, 2009 at 6:30 PM, Fire Station #3.

Motion made by Doble and seconded by Fischer to adjourn at 8:40 PM. Motion carried unanimously.

Respectfully submitted,

Julie Bauer

Fire Board Secretary/Treasurer

Approved on March 16, 2009 and distributed to Fire Commission, Village of Big Bend and Town of Vernon on March 19, 2009.