

**Proceedings of the Big Bend Vernon Fire Board Meeting  
Fire Station #1  
Big Bend Village Hall  
Nevins Street  
Monday, March 16, 2009 - 6:30 p.m.**

These minutes are considered unofficial until approved by the Big Bend Vernon Fire Board at their next regular meeting.

Call Meeting to order.

Fire Board President Gauger called the meeting to order at 6:30 PM.

Roll Call & Public Notice

Present: Paul Fickau, Sue Fischer, Marilyn Gauger, Ellen Cole (late), Carol Shea and Sadie Soneberg.  
Absent: Cathy Bronk and Mike Doble

This meeting was noticed and posted pursuant to Open Meeting law.

Public Comments from citizens present –

None

REPORTS – Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.

- Fire Chief Buchholtz – Updates on Emergency Runs, Membership and Quarterly Financial Report

Chief Buchholtz's report stated there were 26 EMS, 4 fire and 4 motor vehicle accidents in the month of February for an incident total of 34. We received Mutual Aid for 1 EMS and 1 fire call in the month of February and current membership stands at 54 active members.

- Fire Board Vice President Shea – Monthly bank reconciliation

Vice President Shea stated that the monthly bank reconciliation is in order.

CORRESPONDENCE – Information only

- None

DEFERRED, REFERRED AND TABLED ITEMS – Discussion and possible action on the following:

- Possible amendments to the Big Bend Vernon Employee Handbook/Carol Shea/TABLED 6-23-08/DEFERRED 1-19-09

Vice President Shea handed out a CD of the Big Bend Vernon Employee Handbook to every Fire Board member with the amendments that she and the Chief added and she would like all comments from the Board submitted to her by the 13<sup>th</sup> of April.

OLD BUSINESS – Discussion and possible action on the following:

None

NEW BUSINESS – Discussion and possible action on the following:

- Payment of Village of Big Bend's legal fees from the Fire Department budget.

President Gauger stated that based on the meeting that was held with the auditor there would only be \$320 going back to the Village from the 2008 Big Bend Vernon Fire Department Budget and this would be the only monies available to be used towards those legal fees but the 2008 budget has not gone over in any way.

**Motion made by Shea and seconded by Soneberg to direct President Gauger to write a letter in response to the Village of Big Bend's request for legal fees stating the audit findings. Motion carried unanimously.**

- Appointment of two Fire Board members to the Inter-municipal Agreement Ordinance Review Committee.

**Motion made by Shea and seconded by Fickau to appoint Sue Fischer from the Town of Vernon and Sadie Soneberg from the Village of Big Bend to the Inter-municipal Agreement Ordinance Review Committee. Motion carried unanimously.**

- Recommend to Town and Village approval of the 2008 Fire Department, Fire Board and Fire Commission Audit.

**Motion made by Fickau and seconded by Fischer to recommend approval of the 2008 Fire Department, Fire Board and Fire Commission audit to the Town of Vernon and the Village of Big Bend. Motion carried unanimously.**

*Note: The Big Bend Vernon Inter-municipal Agreement does not require formal approval.*

- Generate checks to Town and Village pursuant to Inter-municipal Agreement Article V.P. Surplus Funds.

**Motion made by Fischer and seconded by Fickau to generate checks in the amount of \$1,680 going back to the Town of Vernon and \$320 going back to the Village of Big Bend. Motion carried unanimously.**

MINUTES – Discussion and possible action on the following:

- Monday, February 16, 2009

**Motion made by Shea and seconded by Soneberg to approve these minutes with public comments being added of:**

**Pat Hays stated if the Rules and Regulations are not passed he's afraid that this department is going to be losing some valuable personnel.**

**John Maney stated he was against passing these Rules and Regulations at this time.**

**Bill Craig stated that there were several citizens that helped with the Rules and Regulations.**

**Brian Peterson stated that personnel might have to take a leave of absence if these Rules and Regulations are not passed by March 14<sup>th</sup> or 15<sup>th</sup>.**

**Motion carried unanimously. (On April 20, 2009 "motion carried unanimously" was moved from the line above to this present line.)**

- Wednesday, March 4, 2009

**Motion made by Fickau and seconded by Cole to approve the minutes of March 4, 2009. Motion carried with one abstention from Shea.**

FINANCES – Discussion and possible action on the following

- Accounts payable/Check Register – Detail

**Motion made by Shea and seconded by Fischer to approve the accounts payable/check register – detail in the amount of \$46,082.48. Motion carried unanimously.**

- YTD Financial Statement

**Motion made by Soneberg and seconded by Shea to accept the YTD 2009 Financial Statement as presented. Motion carried unanimously.**

Next Meeting will be held on April 20, 2009 at 6:30 PM, Fire Station #3.

**Motion made by Shea and seconded by Fickau to adjourn at 7:21 PM. Motion carried unanimously.**

Respectfully submitted, Julie Bauer, Fire Board Secretary/Treasurer

Approved on April 20, 2009 and distributed to Fire Commission, Village of Big Bend and Town of Vernon on May 8, 2009.