

**Proceedings of the Big Bend Vernon Fire Commission Meeting
Fire Station #3
August 28, 2006 - 6:00 PM
STH 164 & I-43**

These minutes are considered unofficial until approved by the Big Bend Vernon Fire Commission at their next regular meeting.

CALL MEETING TO ORDER

Fire Commissioner Wilde called the meeting to order at 6:10 PM.

ROLL CALL & PUBLIC NOTICE

Present: Gary Wilde, Shirley Goff, and Dave Nowicki. Absent: Terri Long and Debby Staszak. Also in attendance are Fire Chief Buchholtz, Assistant Chief Peterson, Deputy Chief Pat Hays and Deputy Chief Kubacki.

This meeting was noticed and posted pursuant to Open Meeting law.

COMMENTS FROM CITIZENS PRESENT

None

MISCELLANEOUS MATTERS. The following matters will be discussed and possible action taken by the Fire Commission:

Commission member Goff asked question of Fire Commission budget and why can't some of that money be used for refreshments, etc. at our meetings.

Wilde explained that budget for this year has been unusual because we have had to pay for replacements for our other full-time workers and the budget went in before those three people left our department and that is why our budget for 2006 is over.

REPORTS - Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.

a. Fire Chief Buchholtz

Chief Buchholtz reported that after we get done with the full time position tonight that there are a number of paid on call individuals that we are processing, screening and doing background checks currently and as soon as we can get set up for another date we can move forward with interviews on these people.

b. Commissioner Gary Wilde

Copy of Attorney Macy's letter regarding Sherry Jacobi's attorney has been handed out tonight and everything is still on for September 11, 2006, 6:30 PM. Attorney Macy will be doing the agenda for that meeting.

MINUTES

c. Motion to approve previous minutes:

- i. Monday, July 24, 2006 Open Minutes

Motion made by Nowicki and seconded by Goff to approve the Minutes of July 24, 2006. Motion carried unanimously.

ii Monday, July 24, 2006 Closed Session Minutes

Motion made by Nowicki and seconded by Goff to approve the Closed Session Minutes of July 24, 2006. Motion carried unanimously.

iii. Monday, August 14, 2006

Motion made by Nowicki and seconded by Goff to change the wording in the paragraph under the charges read by Terri Long regarding Firefighter Sherry A. Jacobi, EMT-P/FF to: *Firefighter Sherry A. Jacobi, EMT-P/FF asked for a postponement because of the shortness of the notice of this meeting. A question was posed by Nowicki regarding who her legal representative would be and Jacobi answered a representative from the Cross Law firm.*

MOTION TO GO INTO CLOSED SESSION

Commissioner Wilde read the following:

Motion to go into Closed Session pursuant to Section 19.85 (1) © Wisconsin Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss oral interviews for the full-time and part-time positions are: Alexander Felde, Brian Gilbert, Lucas Kotschi, Shaun Pillar, and Mason Pugh. Participating in Closes Session will be Fire Chief Phil Buchholtz, Assistant Chief Brian Peterson, Deputy Chief Pat Hays, Deputy Chief John Kubacki, and the Big Bend/Vernon Fire Commission members.

Motion made by Goff and seconded by Nowicki to go into Closed Session at 6:30 PM. Motion carried unanimously.

MOTION TO RECONVENE INTO OPEN SESSION

Motion made by Nowicki and seconded by Goff to reconvene into Open Session. Motion carried unanimously.

MISCELLANEOUS MATTERS. The following matters will be discussed and possible action taken by the Fire Commission:

- d. Consideration of Chief Buchholtz's appointment to the full time firefighter paramedic position.

Motion made by Wilde and seconded by Goff to concur with the Fire Chief's recommendation to appoint Brian Gilbert to the department pending completion of a medical exam. Motion carried unanimously.

- e. Creation of eligibility list for full time firefighter paramedic position.

Motion made by Goff and seconded by Nowicki to establish an eligibility list for full time firefighter/paramedic position with two individuals on it: Shaun Pillar and Mason Pugh

- f. Consideration of Chief Buchholtz's appointment to the part-time firefighter paramedic positions.

Motion made by Nowicki and seconded by Goff to consider the Fire Chief's appointment of

these individuals to be placed on an eligibility list for the position of part time firefighter/paramedic on the Big Bend Vernon Fire Department.

- g. Creation of eligibility list for part time firefighter paramedic positions.

These individuals will be placed on the list for the part time firefighter/paramedics: Shaun Pillar, Alexander Felde III, Kelly Kubacki, Chris Hahn and Matthew McGuire.

MOTION FOR ADJOURNMENT

Motion made by Nowicki and seconded by Goff to adjourn at 9:30 PM. Motion carried unanimously.

Julie Bauer

Fire Services Confidential Secretary/Treasurer

Approved on December 11, 2006 and distributed to Fire Commission members, Village of Big Bend and Town of Vernon on December 15, 2006.

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This meeting was noticed and posted pursuant to Open Meeting law.

COMMENTS FROM CITIZENS PRESENT

None

Open Meeting was held until 6:30 PM

MOTION TO GO INTO CLOSED SESSION

Commissioner Wilde read the following:

Motion to go into Closed Session pursuant to Section 19.85 (1) © Wisconsin Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss oral interviews for the full-time and part-time positions are: Alexander Felde, Brian Gilbert, Lucas Kotschi, Shaun Pillar, and Mason Pugh. Participating in Closed Session will be Fire Chief Phil Buchholtz, Assistant Chief Brian Peterson, Deputy Chief Pat Hays, Deputy Chief John Kubacki, and the Big Bend/Vernon Fire Commission members.

Motion made by Goff and seconded by Nowicki to go into Closed Session at 6:30 PM. Motion carried unanimously.

Discussion followed in Closed Session to discuss oral interviews for the full-time and part-time positions.

MOTION TO RECONVENE INTO OPEN SESSION

Motion made by Nowicki and seconded by Goff to reconvene into Open Session. Motion carried unanimously.

Gary Wilde

Acting Fire Commission Chairperson

Approved on December 11, 2006 and distributed to Fire Commission members, Village of Big Bend and Town of Vernon on December 15, 2006.