

**Proceedings of the Big Bend Vernon Fire Commission Meeting
Closed Session
Fire Station #3
December 11, 2006 - 6:00 PM
STH 164 & I43**

These minutes are considered unofficial until approved by the Big Bend Vernon Fire Commission at their next regular meeting.

CALL MEETING TO ORDER

Fire Commissioner Wilde called the meeting to order at 6:02 PM.

ROLL CALL & PUBLIC NOTICE

Present: Shirley Goff, Terri Long, Dave Nowicki, Debbi Staszak and Gary Wilde

Also Present: Fire Chief Phil Buchholtz, Assistant Chief Brian Peterson, Deputy Chief Pat Hays and Deputy Chief John Kubacki.

This meeting was noticed and posted pursuant to Open Meeting law. Commissioner Wilde noted for the record that the meeting was noted as December 10 and not December 11, which is the right meeting date today.

At 6:05 PM Fire Commissioner Wilde stepped away from the meeting and turned the Fire Commission Meeting over to Acting Fire Commissioner, Terri Long (changed to Acting Vice Chairman at April 30, 2007 Meeting.

COMMENTS FROM CITIZENS PRESENT

Motion made by Staszak and seconded by Goff to open the meeting to public comments. Motion carried unanimously.

Al Kunert from the Town of Vernon wanted to talk on behalf of the Fire Marshall/Fire Inspector position as far as dealing with fire inspections. He would like the Fire Commission to support the idea of Bill Bronk being the Fire Marshall/Fire Inspector.

Carol Shea, as a business-owner in the Village of Big Bend - Bill Bronk has been an outstanding source of information for us business-owner's as far as letting us know what is needed for fire inspections, going thru the fire inspection, he's been a very fair and equitable person. He is a very knowledgeable person and knows the fire codes.

Brian Hense from the Village of Big Bend stated that Bill Bronk participates every month in our Planning Commission Meetings as a Fire Inspector and he does a good job from that standpoint and he works with the kids in school as far as fire education. Bill has a lot of good input being a business-owner he's also aware of some of the problems that we have in the Village.

Sadie Soneberg from the Village of Big Bend does know Bill Bronk for many years. I work at the Village Hall as a Library Director and I have seen him go thru that Library many, many times with things that were not outstanding, but you might want to look at this and you might want to watch this and again he is qualified and this is a person that you want in that type of job.

Commissioner Wilde rejoined meeting at 6:30 PM.

Open Meeting was held until 7:05 PM

MOTION TO GO INTO CLOSED SESSION

Commissioner Wilde read the following:

MOTION TO GO INTO CLOSED SESSION read by Commissioner Wilde pursuant to Section 19.85(1) © Wisconsin Statutes, considering employment, promotion, compensation or performance evaluation data of

any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to conduct oral interviews and review and discuss Fire Chief Phil Buchholtz's appointments to the Fire Department. Participating in Closed Session will be Fire Chief Phil Buchholtz, Assistant Chief Brian Peterson, Deputy Chief Pat Hays, Deputy Chief John Kubacki and the Big Bend/Vernon Fire Commission members.

Motion made by Long and seconded by Nowicki to go into Closed Session at 7:05 PM. Motion carried unanimously.

Discussion followed in Closed Session to conduct oral interviews and review and discuss Fire Chief Phil Buchholtz's appointments to the Fire Department.

MOTION TO RECONVENE INTO OPEN SESSION

Motion made by Nowicki and seconded by Goff to reconvene into open session. Motion carried unanimously.

Gary Wilde

Acting Fire Commission Chairperson

Approved on April 30, 2007 and distributed to Fire Commission members, Village of Big Bend and Town of Vernon on June 20, 2007.

Proceedings of the Big Bend Vernon Fire Commission Meeting
Fire Station #3
W233 S7475 Woodland Lane
Intersection of STH 164 & I43
Big Bend, WI 53103
December 11, 2006

NOTICE OF HEARING AND AGENDA

NOTICE IS HEREBY GIVEN that the Big Bend Vernon Fire Commission will meet on Monday, December 11, 2006 at Fire Station #3, W233 S7475 Woodland Lane, in the Town of Vernon (Intersection of STH 164 & I43), at 6:00 PM. The purpose of the meeting is to consider the hearing commenced on August 14, 2006 under Wis. Stat. & 62.13(5) concerning the charges filed by Fire Chief Phillip B. Buchholtz against Firefighter Sherry A. Jacobi, EMT-P/FF and to act on other specified Commission business in the Agenda set forth below. The November 20, 2006 continued hearing date concerning Firefighter Jacobi was adjourned until December 11, 2006, based upon request of Firefighter Jacobi's attorney to permit the parties to attempt a resolution of Firefighter Jacobi's appeal and the resulting charges filed by Fire Chief Buchholtz. In the event that the parties have not reached a resolution resulting in Firefighter Jacobi's appeal being withdrawn on or before December 11, the Commission will schedule a new date for the continuation of the hearing commenced on August 14, 2006.

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CALL MEETING TO ORDER

Fire Commissioner Wilde called the meeting to order at 6:02 PM.

ROLL CALL & PUBLIC NOTICE

Present: Shirley Goff, Terri Long, Dave Nowicki, Debbi Staszak and Gary Wilde

Also Present: Fire Chief Phil Buchholtz, Assistant Chief Brian Peterson, Deputy Chief Pat Hays and Deputy Chief John Kubacki.

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At 6:05 PM Fire Commissioner Wilde stepped away from the meeting and turned the Fire Commission Meeting over to *Acting Fire Commissioner, Terri Long (changed to Acting Vice Chairman at April 30, 2007 Meeting.*

MOTION TO OPEN MEETING TO PUBLIC COMMENTS

Motion made by Staszak and seconded by Goff to open the meeting to public comments. Motion carried unanimously.

Al Kunert from the Town of Vernon wanted to talk on behalf of the Fire Marshall/Fire Inspector position as far as dealing with fire inspections. He would like the Fire Commission to support the idea of Bill Bronk being the Fire Marshall/Fire Inspector.

Carol Shea, as a business-owner in the Village of Big Bend - Bill Bronk has been an outstanding source of information for us business-owner's as far as letting us know what is needed for fire inspections, going thru the fire inspection, he's been a very fair and equitable person. He is a very knowledgeable person and knows the fire codes.

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OLD BUSINESS

- a. Reconvene hearing commenced on August 14, 2006 under Wis. Stat. & 62.12 concerning charges filed by Chief Phillip B. Buchholtz against Firefighter Sherry A. Jacobi, EMT-Paramedic/FF:
 - i. Discussion and possible action concerning withdrawal of appeal by Firefighter Sherry A. Jacobi, EMT-P/FF or, in the alternative, discussion and possible action concerning scheduling of a revised hearing date.
 - ii. **Motion** made by Staszak and seconded by Nowicki to entertain a motion to accept Ms. Jacobi's withdrawal of her appeal and Chief Buchholtz's withdrawal of the resulting charges thereby terminating the hearing on this matter. Motion carried unanimously.

FIRE COMMISSIONER WILDE has now rejoined the Fire Commission Meeting at 6:20 PM

NEW BUSINESS

- a. Consideration of the Chief's temporary appointment of Bill Bronk to the Fire Marshall/Fire Inspector position.

Motion made by Nowicki and seconded by Goff to consider the Chief's appointment of Bill Bronk to the Fire Marshall/Fire Inspector position. Roll call vote per person: Nowicki-yes, Goff-yes, Wilde-no, Long-no and Staszak-no. Appointment failed per roll call vote.
- b. Consideration of time limit(s) for temporary appointment position(s) on the Fire Department.

Motion made by Long and seconded by Staszak to table consideration of time limits. Clarification is needed from attorneys on clarification of timeframes for temporary positions on the Fire Department. Motion carried unanimously.

Motion made by Long and seconded by Staszak to deviate to item number ten on the Fire Commission agenda. Motion carried unanimously.

MINUTES

Motion made by Long and seconded by Staszak to approve the Minutes of August 28, 2006. Motion carried unanimously.

Motion made by Long and seconded by Nowicki to approve the Closed Session Minutes of August 28, 2006. Motion carried unanimously.

Motion made by Staszak and seconded by Long to approve the Minutes of September 11, 2006. Motion carried with Fire Commissioner Wilde abstaining.

Motion made by Long and seconded by Staszak to deviate to item number eleven on the Fire Commission agenda. Motion carried unanimously.

REPORTS. Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.

- a. Fire Chief Buchholtz

Fire Chief Buchholtz reported that current status of probationary members will be presented to Fire Commission and their current status will be reported to Commission.

b. Fire Commission Chairman Gary Wilde

Fire Commissioner Wilde reported that he asked Chief for status of probationary members because we may be losing some members.

Assistant Chief Peterson recommended that copies of letters of resignations be provided for Fire Commission members.

Motion made by Long and seconded by Staszak to go back to agenda item number seven of the fire commission agenda. Motion carried unanimously.

MOTION TO GO INTO CLOSED SESSION read by Commissioner Wilde pursuant to Section 19.85(1) © Wisconsin Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to conduct oral interviews and review and discuss Fire Chief Phil Buchholtz's appointments to the Fire Department. Participating Closed Session will be Fire Chief Phil Buchholtz, Assistant Chief Brian Peterson, Deputy Chief Pat Hays, Deputy Chief John Kubacki and the Big Bend/Vernon Fire Commission members.

a. Fire Chief Buchholtz's appointments of the following people to the Fire Department:

Crystal Grosenick, Michael McAteer, Alex Tesmer, Ignacio Vasquez, Alexander Scalish, Erik Hansen, Amy Hocutt, Patrick Rouse, Michael Perri, Michael Wellman and Jason Buchholtz.

Motion made by Long and seconded by Nowicki to go into Closed Session at 7:05 PM. Motion carried unanimously.

MOTION TO RECONVENE INTO OPEN SESSION

Motion made by Nowicki and seconded by Goff to reconvene into open session. Motion carried unanimously.

MISCELLANEOUS MATTERS. The following matters will be discussed and possible action taken by the Fire Commission:

a. Consideration of Fire Chief Buchholtz's appointments of the following people to the Fire Department:

Crystal Grosenick, Michael McAteer, Alex Tesmer, Ignacio Vasquez, Alexander Scalish, Erik Hansen, Amy Hocutt, Patrick Rouse, Michael Perri, Michael Wellman and Jason Buchholtz.

Motion made by Nowicki and seconded by Staszak to approve the appointments of the following people to the Fire Department as recommended by the Fire Chief:

Probationary paid on call positions are: Crystal Grosenick, Michael McAteer, Ignacio Vasquez, Alexander Scalish, Eric Hansen, Patrick Rouse, and Michael Wellman. Motion carried unanimously.

MOTION FOR ADJOURNMENT

Motion made by Staszak and seconded by Long to adjourn at 9:00 PM. Motion carried unanimously.

Respectfully submitted by

Julie Bauer

Fire Services Secretary

Approved on April 30, 2007 and distributed to Fire Commission members, Fire Board President, Village of Big Bend and the Town of Vernon on June 20, 2007.