

PROCEEDINGS OF THE BIG BEND VERNON FIRE BOARD MEETING

Monday, April 20, 2009

6:30 PM

Fire Station #3

I43 and STH 164

CALL MEETING TO ORDER

The meeting was called to order by President Gauger at 6:30 PM.

ROLL CALL & PUBLIC NOTICE

Members present: Sue Fischer, Sadie Soneberg, Paul Fickau, Carol Shea, Mike Doble, Ellen Cole, Cathy Bronk and Marilyn Gauger.

Public notice was given on Thursday, April 16, 2009 in compliance with Open Meeting law.

PUBLIC COMMENTS

None.

REPORTS

a. Fire Chief Buchholtz – Updates on Emergency Runs and Membership & Quarterly Financial Reports

Chief Buchholtz introduced Jennifer Johnson from LEAD LLC who working with the Chief and Department members for training.

Chief read a letter of resignation from fulltime paramedic employee Sara Pahl. She will continue to work part time and paid on call. To date, the vacancy has not been advertised for.

b. Fire Board Vice-President Shea – Monthly bank reconciliation

Shea indicated the monthly statement is in order.

CORRESPONDENCE

None.

DEFERRED, REFERRED AND TABLED ITEMS - Discussion and possible action on the following:

a. Possible amendments to the Big Bend Vernon Employee Handbook/Carol Shea/TABLED 6-23-08/DEFERRED 1-19-09/TABLED 2-16-09

All the changes provided by Chief Buchholtz were made per Shea. No comments were received from Board members to date. Doble was not at the last meeting therefore President Gauger gave him the disk to review and get his comments to Shea; therefore this item will remain on the table.

OLD BUSINESS – Discussion and possible action on the following:

a. Offer to Purchase Agreement with Gateway Technical College – 1987 Pierce Pumper

This piece of equipment is now obsolete as it has been replaced by the new engine purchased in the 2005 capital improvement plan. As of last fall, the new engine is fully in service. The old engine was going to be given to Gateway in exchange for \$10,000 in paramedic training for our employees. However upon review, this transaction is too difficult to transact in light of the need to return any sale proceeds back to the Town and Village. The Town and Village own the equipment and when sold any proceeds from the sale must go to both communities per the percentages originally paid for the equipment per the ordinance. Chief Buchholtz indicated the title is held by the Fire Board. The current proposal submitted by Chief Buchholtz and recommended by him for approval is the sale of the equipment to the technical college for a sum of \$10,000.

Motion by Mike Doble to approve the selling of the 1987 Pierce Pumper to Gateway Technical College in the amount of \$10,000 and to distribute the funds of 75% to the Town and 25% to the Village and authorize the Chief and the Fire Board President to sign the offer to purchase. Seconded by Paul Fickau and carried unanimously.

NOTE: Per Board member Doble he attended Town and Village meetings; Board members were briefed on the transfer of the equipment as a trade and all were in agreement to dispose of the equipment in this manner because it is anticipated that this piece of equipment would at most realize around \$6,000 on the open market. In light of the current sale, the need to trade the equipment is no longer necessary.

NEW BUSINESS – Discussion and possible action on the following:

a. Inclusion of public comments into official Fire Board minutes and Fire Board Policies & Procedures

Motion by Shea to not include public comments within the official Fire Board minutes and the Fire Board Policies and Procedures. Seconded by Bronk and carried with Fischer and Bronk voting no and Soneberg abstaining.

MINUTES – Discussion and possible action on the following:

a. Monday, March 16, 2009

Motion by Shea to approve the March 16, 2009 Fire Board minutes with the amendment: “on page 2 under the Monday, February 16, 2009 minutes, move the verbiage “Motion carried unanimously” to the next line. Seconded by Sadie Soneberg and carried with 2 abstentions – Bronk and Doble.

FINANCES – Discussion and possible action on the following:

a. Accounts payable/Check Register – Detail

Motion by Doble to approve the accounts payable in the amount of \$47,652.06. Seconded by Paul Fickau and carried unanimously.

b. YTD Financial Statement includes payroll

Doble reminded those present that the FEMA Grant must be invoiced by July 1st. Chief indicated they have ordered the equipment. Doble indicated expenses are on track at about 30%.

Motion by Shea to approve the YTD Financial Statement. Seconded by Sadie Soneberg and carried unanimously.

Next meeting date:

Monday, May 18, 2009 at 6:30 PM at the Big Bend Village Hall with Closed Session first.

Doble is currently working with the Chief to make additional revisions to the Fire Department's Rules and Regulations and he will update us at this meeting.

ADJOURN

Motion by Doble to adjourn at 7:45 PM. Seconded by Shea and carried unanimously.

Respectfully submitted:

Marilyn Gauger
President

Approved on May 18, 2009 and distributed to Fire Commission, Village of Big Bend and Town of Vernon on May 29, 2009.