

Waukesha County



Clerk & Treasurer, 662-2039  
Fax, 662-3510  
Dept. of Public Works, 662-7785  
662-7786  
Building Inspection, 662-5355

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Vernon Town Hall • W249 S8910 Center Drive, PO Box 309 • Big Bend, WI 53103

**AMENDED: January 16, 2008 @ 7:30 a.m.**

**AGENDA**

**TOWN OF VERNON BOARD OF SUPERVISORS**

**Thursday, January 17, 2008**

**6:30 PM**

Vernon Town Hall Meeting Room  
W249 S8910 Center Drive

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1. CALL TO ORDER.
2. PLEDGE TO FLAG.
3. MOMENT OF SILENCE.
4. ROLL CALL.
5. OPEN MEETING LAW COMPLIANCE CHECK.
6. ANNOUNCEMENT OF CLOSED SESSION.
7. MOTION TO GO TO CLOSED SESSION pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically relating to the review of the Town of Vernon Clerk's Office Employee Handbook, Section 2(F), Employment Conflicts of Interest, between the DPW Department and the Clerk's Office employees. Participating in Closed Session will be Town Board, Town Clerk, Town Treasurer and DPW Director.
8. MOTION TO RECONVENE INTO OPEN SESSION.
9. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)
10. REVIEW OF RECENT CORRESPONDENCE.
  - a. Letter from Time Warner Cable Regarding Cable in the Classrooms.
  - b. Letter from Time Warner Cable Regarding Discontinuation of Channel 979.
  - c. Letter from Attorney Macy Regarding Video Franchising Authority.
11. MISCELLANEOUS MATTERS. The following matters will be discussed and possible action taken by the Town Board:
  - a. Accept resignation from Clerk Gina Gresch effective Friday, January 18, 2008.
  - b. Appoint Deputy Clerk I/Finance Jamie Nelson as Town Clerk effective January 21, 2008, to fill the Elected Clerk's term to April 7, 2009.
  - c. ***Adoption of heightened security measures as recommended by the Town Auditors.***
  - d. ***Salary increase for Jamie Nelson for assuming Clerk's duties in her absence.***

- e. Request for payment of 2006 Crossing Guard payment to Village of Big Bend.

12. ANNOUNCEMENTS. The following individuals will be given the opportunity to make announcements at the meeting in regards to activities they have undertaken since the last meeting on behalf of the Town, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.

- a. Town Board, Department of Public Works Director, Town Clerk, Town Treasurer and Building Inspector.

13. REPORTS. Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.

- a. Building Inspection-Monthly Building Inspection Report (if applicable)
- b. D.P.W. Committee
- c. Fire Department
- d. Ordinance Committee
- e. Park & Recreation Committee
- f. Plan Commission
- g. Public Health & Safety
- h. School Board
- i. SE WI Fox River Commission
- j. Treasurer's Monthly Report
- k. Village of Big Bend Agendas & Minutes
- l. Village of Mukwonago Agendas & Minutes
- m. Big Bend Vernon Fire Board Agendas & Minutes
- n. Big Bend Vernon Fire Commission Agendas & Minutes
- o. County Board Supervisor(s)
- p. Stormwater Utility Appeals and/or Credits

14. FINANCES.

- a. Motion to approve Accounts Payable.
- b. Motion to approve Tax Collection Refund Checks.
- c. Motion to recognize Financial Statement.

15. MINUTES.

- a. Motion to approve previous minutes.
  - i. December 20, 2007 Town Board
  - ii. January 3, 2008 Town Board

16. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)

17. MOTION FOR ADJOURNMENT.

**APPROVED:**



Brian Paff, Chairman

\*\* Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Town Clerk Gina Gresch at 662-2039. For TTY service, call 662-2039.

\*\* It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any other governmental body except the Town Board of Supervisors.