

**PROCEEDINGS OF THE TOWN OF VERNON BOARD OF SUPERVISORS**

**Thursday, July 19, 2007**

**6:30 PM**

Vernon Town Hall Meeting Room  
W249 S8910 Center Drive

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1. CALL TO ORDER. Chairman Brian Paff called the meeting to order.
2. PLEDGE TO FLAG. Town Board recited the Pledge of Allegiance.
3. MOMENT OF SILENCE. Town Board had a moment of silence.
4. ROLL CALL. Chairman Paff, Supervisors Ludwig, Finch, Tylinski, Reilly, Clerk Gresch, Department of Public Works Director Salentine and Treasurer Kumershek.
5. OPEN MEETING LAW COMPLIANCE CHECK. Chairman Paff asked the Clerk if the agenda was properly noticed. Clerk Gresch stated yes.
6. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)

**MOTION Supervisor Tylinski moved to open the meeting to public comments, seconded by Supervisor Ludwig, carried by voice vote.**

***Clerk's Note: No public comments.***

7. REVIEW OF RECENT CORRESPONDENCE.
  - a. June 25, 2007 Urban Town's Committee Meeting Minutes.
  - b. 2007 Statement of Fire Dues.
  - c. Complaint form received from resident regarding dog not being licensed and letter sent to dog owner about licensing dog.
  - d. Ehlers Advisor Newsletter.
  - e. Memo from Clerk's Office – 2008 Budget Timeline & Budget Reminder.
  - f. E-mail from resident regarding Building Inspector availability.
  - g. Letter from Attorney Macy regarding Ethics-Attendance at Groundbreaking Ceremonies, Ribbon Cuttings, Open Houses, etc.
  - h. News article regarding Town of Freedom mulls law for sex offenders.

Chairman Paff stated the items on the agenda listed as correspondence are for the Town Board's reading pleasure and reviewed each item with the Town Board.

8. MISCELLANEOUS MATTERS. The following matters will be discussed and possible action taken by the Town Board:
  - a. Resolution No. 2007-07, a Resolution to Establish a Policy Concerning Requests for Proposals for Independent Contracts in the Town of Vernon.

**MOTION Supervisor Finch moved to adopt Resolution No. 2007-07, a Resolution to Establish a Policy Concerning Requests for Proposals for Independent Contracts in the Town of Vernon, seconded by Supervisor Reilly, carried by voice vote.**

- b. Ordinance No. 2007-07 An Ordinance to Create Section 239-12 of the Town of Vernon Code Regarding Sponsorships and Donations in the Town of Vernon.

**MOTION Supervisor Tylinski moved to adopt Ordinance No. 2007-07 An Ordinance to Create Section 239-12 of the Town of Vernon Code Regarding Sponsorships and Donations in the Town of Vernon, seconded by Supervisor Reilly, carried by voice vote.**

- c. Operator's License for Matt Foster – Longneck's Brew Pub.

**MOTION** Supervisor Finch moved to approve the Operator's License for Matt Foster – Longneck's Brew Pub, seconded by Supervisor Tylinski, carried by voice vote.

- d. Resignation of Clerk Gina Gresch from the Ordinance Committee.

**MOTION** Supervisor Finch moved to approve the resignation of Clerk Gina Gresch from the Ordinance Committee, seconded by Supervisor Ludwig, carried by voice vote.

- e. Appointment of the following people to the Union Contract Negotiating Committee:
- i. Supervisor #3 Gary Finch
  - ii. Supervisor #4 Bill Ludwig
  - iii. DPW Director Doug Salentine
  - iv. Town Clerk Gina Gresch

**MOTION** Supervisor Tylinski moved to appoint Supervisor #3 Gary Finch, Supervisor #4 Bill Ludwig, DPW Director Doug Salentine and Clerk Gina Gresch to the Union Contract Negotiating Committee, seconded by Supervisor Reilly, carried by voice vote, with two abstentions by Supervisors Finch and Ludwig.

- f. Recommendation from Public Health & Safety Committee to install T-Intersection signs on Edgewood Avenue at Hilo Drive, on both sides of the road, with the street name, "Hilo Drive" posted under the T-Intersection sign.

**MOTION** Supervisor Tylinski moved to approve the recommendation from Public Health & Safety Committee to install T-Intersection signs on Edgewood Avenue at Hilo Drive, on both sides of the road, with the street name, "Hilo Drive" posted under the T-Intersection sign, subject to DPW Director Salentine verifying with state sign laws, seconded by Supervisor Finch, carried by voice vote.

- g. Update on Elected Official's NIMS Training.

Chairman Paff stated he and Clerk Gresch have completed NIMS IS-700 training and Clerk Gresch completed NIMS IS-100.

- h. Review of Solar Panel Assessment Report.

Supervisor Tylinski reviewed the Solar Panel Assessment Report with the Town Board. **Clerk's Note: The report is attached to the minutes.**

9. ANNOUNCEMENTS. The following individuals will be given the opportunity to make announcements at the meeting in regards to activities undertaken since the previous meeting on behalf of the Town, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.

- a. Town Board, Department of Public Works Director, Town Clerk, Town Treasurer and Building Inspector.
- Supervisor Reilly thanked the residents that went to the meeting at the Waukesha Town Hall regarding the possible negative impact the City of Waukesha's wells could have on the Vernon Marsh. He summarized the meeting with the Town Board.
  - Supervisor Tylinski encouraged people to donate blood.
  - Supervisor Finch stated he has no announcements.
  - Supervisor Ludwig stated he has no announcements.
  - Chairman Paff stated he received a call around midnight complaining about noise coming from the band at Jamie's Customs. He stated a squad went out and found it was

coming from Coach House Grill in the Village of Big Bend; which the Village of Big Bend gave them a permit for the band and fireworks.

- Department of Public Works Director Salentine stated the paving program started today in Hunters Run Subdivision and will be finished by this weekend. He stated we are doing roadside mowing and ditch work. He stated salt prices came in and there is no price break for early fill. He also stated he asked someone to give us a roofing bid. He stated there are problems with the Town Hall roof. He stated the garage roof is older than the Town Hall roof and is in better shape, except for the edges of the roof. He stated we will receive estimates for both repairs. He also stated center-lining will be done throughout the whole town. Town Board members asked questions how ordering salt works.
- Clerk Gresch reminded the Town Board members to get their newsletter articles to Deputy Clerk Nelson. Also stated she was at a County Clerk's meeting today discussing the 2008 elections, more specifically the Presidential Election and urged voters to sign up for Absentee Voting for all 2008 elections. Clerk Gresch reviewed how you sign up for an absentee ballot.
- Treasurer Kumershek stated she has no announcements.

10. REPORTS. Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.

- a. Building Inspection-Monthly Building Inspection Report (if applicable)
  - Chairman Paff stated this will be at the next meeting.
- b. D.P.W. Committee
  - Department of Public Works Director Salentine stated the committee discussed storage space for DPW equipment and length of culverts. He stated their next meeting is August 20 at 5:00 p.m.
- c. Fire Department
  - Chairman Paff stated the Fire Department report is included in the packets.
- d. Ordinance Committee
  - Supervisor Finch stated the committee meets next on July 23 at 4:00 p.m. He stated they will be working on the fees for the Uniform Address Numbers, firearms usage in residential areas and ATV and dirt bike riding in residential areas.
- e. Park & Recreation Committee
  - Supervisor Ludwig stated he has no report. Clerk Gresch stated the Vernon Girls Rugby team was on Channel 4's Morning Blend TV show this morning and showed the video.
- f. Plan Commission
  - Chairman Paff stated the Plan Commission did not meet on July 12. They meet next on July 26, 2007.
- g. Public Health & Safety
  - Supervisor Tylinski stated he has no report.
- h. School Board
  - Supervisor Reilly gave his school board report to the Town Board.
- i. SE WI Fox River Commission
  - Chairman Paff stated the July 13 agenda is in the packets. He stated we are still looking for a person from the Town of Vernon to sit on the Commission. If you are interested, please contact the Clerk.

- j. Treasurer's Monthly Report
  - Treasurer Kumershek reviewed her monthly report with the Town Board.
- k. Village of Big Bend Agendas & Minutes
  - Chairman Paff stated the Village of Big Bend tabled the approval of purchasing our microphones because they did not have a full board. He also stated the Mark Brickman property was recently annexed and has been rezoned. Stated the Town of Vernon Larry Meyers Certified Survey Map was approved.
- l. Village of Mukwonago Agendas & Minutes
  - Supervisor Finch stated he has no report.
- m. Big Bend Vernon Fire Board Agendas & Minutes
  - Chairman Paff stated the Fire Board reviewed memberships and signing checks.
- n. Big Bend Vernon Fire Commission Agendas & Minutes
  - Chairman Paff stated there are no agendas and minutes at this time.
- o. County Board Supervisor(s)
  - No report.

11. FINANCES.

- a. Motion to approve Accounts Payable.

**MOTION Supervisor Finch moved to approve the Accounts Payable in the amount of \$67,508.99, seconded by Supervisor Tylinski, carried by voice vote.**

- b. Motion to recognize Financial Statement.

**MOTION Supervisor Tylinski moved to recognize the June Financial Statement, seconded by Supervisor Ludwig, carried by voice vote.**

12. MINUTES.

- a. Motion to approve previous minutes.
  - i. June 7, 2007 Town Board

**MOTION Supervisor Finch moved to approve the June 7, 2007 Town Board minutes as printed, seconded by Supervisor Ludwig, carried by voice vote.**

- ii. July 5, 2007 Town Board

**MOTION Supervisor Finch moved to approve the July 5, 2007 Town Board minutes as printed, seconded by Supervisor Tylinski, carried by voice vote.**

- 13. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)

**MOTION Supervisor Tylinski moved to open the meeting to public comments, seconded by Supervisor Ludwig, carried by voice vote.**

**Phil Mainwaring, Guthrie Road,** stated he too almost called about the music. He asked how Jamie's

Customs receives approvals for their events. Clerk Gresch stated they received Plan Commission approval last year. Each year the Town Planner reviews the plans and if nothing changes, the Town Planner signs off on the event. Mr. Mainwaring asked about cable franchise agreement and when that expires. Clerk Gresch stated she is not sure. Mr. Mainwaring asked the Town Board to remember those that don't have cable when the agreement comes up. Chairman Paff reviewed the franchise agreement and the new AT&T plans for cable so that might be a ways off.

14. MOTION FOR ADJOURNMENT.

**MOTION**            **Supervisor Finch moved to adjourn, seconded by Supervisor Tyliniski, carried by voice vote.**

**Meeting adjourned at 8:04 p.m.**

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Gina C. Gresch, CMC / WCMC  
Town of Vernon Clerk  
Waukesha County

APPROVED:  
As printed            ( )  
With amendments ( )

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Brian Paff, Chairman

Date: \_\_\_\_\_