

**PROCEEDINGS OF THE TOWN OF VERNON BOARD OF SUPERVISORS**

**Thursday, September 20, 2007**

**6:30 PM**

Vernon Town Hall Meeting Room

W249 S8910 Center Drive

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1. CALL TO ORDER. Chairman Brian Paff called the meeting to order.
2. PLEDGE TO FLAG. Town Board recited the Pledge of Allegiance.
3. MOMENT OF SILENCE. Town Board had a moment of silence.
4. ROLL CALL. Chairman Paff, Supervisors Ludwig, Finch, Tylinski, Reilly, Clerk Gresch, Department of Public Works Director Salentine and Big Bend Vernon Fire Department Chief Phil Buchholtz.
5. OPEN MEETING LAW COMPLIANCE CHECK. Chairman Paff asked the Clerk if the agenda was properly noticed. Clerk Gresch stated yes.
6. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)

**MOTION Supervisor Tylinski moved to open the meeting to public comments, seconded by Supervisor Ludwig, carried by voice vote.**

**No public comments.**

7. REVIEW OF RECENT CORRESPONDENCE.
  - a. Complaint against John Suszek for dogs running at large, and letter sent from Town of Vernon to Mr. Suszek for the same.
  - b. Letter from Attorney Macy regarding Open Meetings Law/Public Notice Requirements.
  - c. Letter from Attorney Macy to clients regarding standard language in conditions.

Chairman Paff stated the items on the agenda listed as correspondence are for the Town Board's reading pleasure. He briefly reviewed each item with the Town Board. Supervisor Tylinski updated the Town Board about the dog running at large matter.

8. MISCELLANEOUS MATTERS. The following matters will be discussed and possible action taken by the Town Board:
  - a. 2008 Department of Public Works Director Contract.

**MOTION Supervisor Finch moved to approve the 2008 Department of Public Works Director Contract, subject to Town Attorney review, seconded by Supervisor Ludwig, carried by voice vote.**

- b. Operator's License for Andy Boren, Heaven City Restaurant.

**MOTION Supervisor Finch moved to approve the Operator's License for Andy Boren, Heaven City Restaurant, seconded by Supervisor Tylinski, carried by voice vote.**

9. ANNOUNCEMENTS. The following individuals will be given the opportunity to make announcements at the meeting in regards to activities they have undertaken since the last meeting on behalf of the Town, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.
  - a. Town Board, Department of Public Works Director, Town Clerk, Town Treasurer and Building Inspector.
    - Supervisor Reilly updated the Town Board on the Kashian property (Moeller Disposal).
    - Supervisor Tylinski stated he received a call from a resident on John Drive about excessive speeding. He stated we should try to get the Sheriff's Department to set up a speed trap. The resident is also concerned about the developer not finishing the road and restoring the lawns. DPW Director Salentine stated the second lift will go on next week. Supervisor Tylinski also encouraged everyone to donate blood.

- Supervisor Finch stated he has received phone calls from residents about the storm water utility, storm water ponds and the 911 address numbers. He also stated he spoke with Big Bend Vernon Fire Board President Marilyn Gauger about the Fire Department capital bids and that she will be speaking with the Fire Chief. He stated there was an article in the Mukwonago Chief that the SE WI Fox River Commission is looking for members from the Town of Vernon.
- Supervisor Ludwig stated he has no announcements.
- Chairman Paff stated he received a letter from the Wisconsin Towns Association, Urban Towns Committee about the Charter Towns Bill and reviewed it with the Town Board. He stated he also received a call about the construction vehicles on John Drive. Director Salentine stated he will look into this.
- Department of Public Works Director Salentine stated ditch work is on going and will be finished by next week. Brush pickup starts next week with all of Center Drive and East. Highway Employee Langley is back to full working status after hurting his foot. He will contact the Sheriff's Department about John Drive. He received bids on the air conditioning for the Fire Station #2 and it will be done this year. Crack filling will be done again in October.
- Clerk Gresch stated the Clerk's Office started receiving the green absentee ballot applications that was in the newsletter. They also have been receiving voter registration application with a copy of their identification in the mail with the absentee ballot applications. She thanked everyone for sending in their paperwork in the proper order. She also encouraged others to send in their absentee ballot applications for the 2008 election season.

10. REPORTS. Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.

- a. Building Inspection-Monthly Building Inspection Report (if applicable)
  - Chairman Paff stated the monthly report is in the packets.
- b. D.P.W. Committee
  - Department of Public Works Director Salentine the committee meets next on Monday, October 15, 2007 at 5:00 p.m.
- c. Fire Department
  - Chief Buchholtz reviewed his Fire Department report with the Town Board. He also thanked the Town Board for a very constructive budget meeting, their suggestions and patience.
- d. Ordinance Committee
  - Supervisor Finch stated the committee met on September 18, 2007 and directed Attorney Macy to review the Firearms Ordinance. He stated they also discussed the ATV / Dirtbike Ordinance. The committee meets next on October 16, 2007 at 7:00 p.m. to accommodate some of the members.
- e. Park & Recreation Committee
  - Supervisor Ludwig stated he has no report.
- f. Plan Commission
  - Chairman Paff stated there is only one Plan Commission meeting this month and it is on September 27, 2007 at 6:30 p.m.
- g. Public Health & Safety
  - Supervisor Tyliniski stated the committee meets next on September 25, 2007 at 6:30 p.m.
- h. School Board
  - Supervisor Reilly reviewed his school board report with the Town Board. **Clerk's Note: The report is attached to the minutes.**

- i. SE WI Fox River Commission
  - Chairman Paff stated the commission is still looking for two members from the Town of Vernon. He stated the Village of Big Bend member would like to work with the Town of Vernon members to get some money to be spent on the Fox River in the Town of Vernon and Village of Big Bend.
- j. Treasurer's Monthly Report
  - No report.
- k. Village of Big Bend Agendas & Minutes
  - Chairman Paff stated the Payne and Dolan development is still ongoing and there have not been any complaints. He stated there were also updates on the Kashian property.
- l. Village of Mukwonago Agendas & Minutes
  - Supervisor Finch stated there were no agendas or minutes.
- m. Big Bend Vernon Fire Board Agendas & Minutes
  - Chairman Paff stated there were no agendas or minutes.
- n. Big Bend Vernon Fire Commission Agendas & Minutes
  - Chairman Paff stated there were no agendas or minutes.
- o. County Board Supervisor(s)
  - No report.

11. FINANCES.

- a. Motion to approve Accounts Payable.

**MOTION** Supervisor Tylinski moved to approve the Accounts Payable in the amount of \$52,906.68, seconded by Supervisor Ludwig, carried by voice vote.

- b. Motion to recognize Financial Statement.

**MOTION** Supervisor Finch moved to recognize the Financial Statement, seconded by Supervisor Tylinski, carried by voice vote.

12. MINUTES.

- a. Motion to approve previous minutes.
  - i. September 6, 2007 Town Board

**MOTION** Supervisor Ludwig moved to approve the September 6, 2007 Town Board minutes as printed, seconded by Supervisor Finch, carried by voice vote.

- ii. September 12, 2007 Town Board Budget Workshop

**MOTION** Supervisor Finch moved to approve the September 12, 2007 Town Board Budget Workshop minutes as printed, seconded by Supervisor Ludwig, carried by voice vote.

13. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)

**MOTION** Supervisor Tylinski moved to open the meeting to public comments, seconded by Supervisor Finch, carried by voice vote.

**No public comments.**

14. MOTION FOR ADJOURNMENT.

**MOTION**                      **Supervisor Tylinski moved to adjourn, seconded by Supervisor Ludwig, carried by voice vote.**

**Meeting adjourned at 7:25 p.m.**

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Gina C. Gresch, CMC / WCMC  
Town of Vernon Clerk  
Waukesha County

APPROVED:  
As printed            ( )  
With amendments    ( )

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Brian Paff, Chairman

Date: \_\_\_\_\_