

# PROCEEDINGS OF THE TOWN OF VERNON BOARD OF SUPERVISORS

Thursday, August 21, 2008

6:00 PM

Vernon Town Hall Meeting Room  
W249 S8910 Center Drive

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1. CALL TO ORDER. Chairman Brian Paff called the meeting to order.
2. PLEDGE TO FLAG. Town Board recited the Pledge of Allegiance.
3. MOMENT OF SILENCE. Town Board had a moment of silence.
4. ROLL CALL. Chairman Paff, Supervisors Ludwig, Tylinski, Reilly, Deputy Clerk Mellor, Treasurer Kumershek and Chief Buchholtz. Department of Public Works Director Salentine, Clerk Nelson, Supervisor Tylinski and Supervisor Finch are absent.
5. OPEN MEETING LAW COMPLIANCE CHECK. Chairman Paff asked the Deputy Clerk if the agenda was properly noticed. Deputy Clerk Mellor stated the Town of Vernon is in compliance pursuant to the open meetings law requirement.
6. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)

Chairman Paff stated please address all of your comments to the Town Board as a body. In all likelihood questions directed to a specific supervisor or staff person will be deemed out of order by the Town Chair. As to whether a question will be answered will be determined by the Town Chair if addressed to the body or, if addressed to an individual, by that individual. No response will be made; however, until after the individual has finished his or her comments and returned to their seat. Please present all comments, questions, or concerns in a respectful, professional manner.

**MOTION Supervisor Ludwig moved to open the meeting to public comments, seconded by Supervisor Reilly, motion carried.**

**Mari Nault, S70W22435 Sonoma Way** stated she would like to be considered as a member of the Appointed vs. Elected Clerk and Treasurer Advisory Group.

**Pat Zimmermann, W237S6815 Fernwood Dr** stated she would like to be considered as a member of the Appointed vs. Elected Clerk and Treasurer Advisory Group.

**Supervisor Reilly** stated he would like to nominate Bill Craig as the spokesperson for the Appointed vs. Elected Clerk and Treasurer Advisory Group.

**MOTION Supervisor Reilly moved to appoint Bill Craig as spokesperson of the Appointed vs. Elected Clerk and Treasurer Advisory Group, seconded by Supervisor Ludwig, motion carried.**

**Chairman Paff asked the Board to deviate to line items #8j and #8k. The Board agreed.**

7. REVIEW OF RECENT CORRESPONDENCE.
  - a. Letter from the State of Wisconsin Department of Revenue regarding Equalized Value.
  - b. Letter from Time Warner Cable regarding Azteca America Channel.
  - c. Letter from Time Warner Cable regarding Milwaukee Public Television Channel Changes.
  - d. Invitation from Gathering Waters Conservancy regarding Leadership Awards.

Chairman Paff stated the items on the agenda listed as correspondence are for the Town Board's reading pleasure. He briefly reviewed each item with the Town Board.

8. MISCELLANEOUS MATTERS. The following matters will be discussed and possible action taken by the Town Board:

- a. Education of residents on elected versus appointed Clerk and Treasurer.  
**Please see open comments.**
- b. Appointment of the following people to the Elected vs. Appointed Informational Committee.
  - i. Barbara Lederer
  - ii. Thomas Bird
  - iii. William Craig

**Please see open comments.**

- c. Authorization of Preparation and Dissemination of RFP for Labor Counsel.

**MOTION** Supervisor Reilly moved to table the Authorization of Preparation and Dissemination of RFP for Labor Counsel, seconded by Supervisor Ludwig, motion carried.

- d. Policy regarding process of contacting Legal Services.

**MOTION** Supervisor Ludwig moved to table the Policy regarding process of contacting Legal Services to the September 4, 2008 Town Board Meeting, seconded by Supervisor Reilly, motion carried. Tabled

- e. Showing the GZA tape on Channel 25 as a prelude to the Water Committee's presentation to the Town Board.

Supervisor Reilly stated he would like the tape played continuously this weekend on channel 25 and the town website's front page Friday morning September 12 through the evening Monday, September 15

**MOTION** Supervisor Reilly moved to approve the Showing the GZA tape on Channel 25 as a prelude to the Water Committee's presentation to the Town Board, seconded by Supervisor Ludwig, motion carried.

- f. Establishing a policy of Disclosure regarding Meetings between our Attorney and any Party that is seeking to do business with the Town.

**MOTION** Supervisor Ludwig moved to Table the Establishing a policy of Disclosure regarding Meetings between our Attorney and any Party that is seeking to do business with the Town, seconded by Supervisor Reilly, motion carried.

- g. Discipline of Recreation Director for email use.

**MOTION** Supervisor Reilly moved to Table further discipline by the Town Board of the Recreation Director for email use, seconded by Supervisor Ludwig, motion carried.

- h. Set trick or treat date.

The Board suggested November 2 because the date is closer to October 31. The Board agreed to have a resident speak.

Mari Nault stated that the children would prefer a warmer climate and suggested October 26

**MOTION** Supervisor Ludwig moved to approve the trick or treat date to October 26, 2008 from 2:00 p.m. – 4:00 p.m., seconded by Supervisor Reilly, motion carried.

- i. Final approval of 2008 Fall Newsletter.

**Chairman Paff defers back to line item #7.**

**MOTION** Supervisor Ludwig moved to table the 2008 Fall Newsletter to the September 4, 2008 Town Board meeting, seconded by Supervisor Reilly, motion carried.

- j. Operator licenses for:
  - i. Ronald Gasser
  - ii. Melinda Gasser

**MOTION** Supervisor Ludwig moved to approve the Operator Licenses for Ronald Gasser and Melinda Gasser, seconded by Supervisor Reilly, motion carried.

- k. General Use Permit to allow alcohol in Town Hall Park for a Birthday Party on September 20, 2008.

**MOTION** Supervisor Ludwig moved to approve the General Use Permit to allow alcohol in Town Hall Park for a Birthday Party on September 20, 2008, seconded by Supervisor Reilly, motion carried.

9. ANNOUNCEMENTS. The following individuals will be given the opportunity to make announcements at the meeting in regards to activities they have undertaken since the last meeting on behalf of the Town, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.

- a. Town Board, Department of Public Works Director, Town Clerk, Town Treasurer and Building Inspector.

- Supervisor Reilly read an Advisory Committee letter to the Village of Richfield, the Town of Waukesha and the City of Mequon in regards to ground water resources. Supervisor Reilly referenced an article about a shoot site and copies of the article were given to the Board Members for review.
- Supervisor Ludwig stated he has no announcements.
- Chairman Paff stated he wanted to remind the Town of the Blood Drive September 2 at Fire Station #3.
- Department of Public Works was read by Chairman Paff.  
**Deputy Clerk Note: report is attached to the minutes.**
- Deputy Clerk Mellor stated absentee voting is underway and if anyone would like to register to vote or absentee vote to please stop in at the Clerk's office or visit the Town's website to download the applications. The Partisan Primary Election is on September 9<sup>th</sup>; polls open at 7:00 a.m. and close at 8:00 p.m. Any other questions call the Clerk's office during office hours and either myself, Deputy Clerk Mascione or Clerk Nelson will be able to assist you.

- Treasurer Kumershek stated she has no announcements.

10. REPORTS. Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.

- a. Building Inspection-Monthly Building Inspection Report (if applicable)
  - Chairman Paff stated this will be at the next meeting.
- b. D.P.W. Committee
  - Chairman Paff stated the committee did not meet this month. The committee meets next on September 15, 2008 at 5:00 p.m.
- c. Fire Department
  - Chief Buchholtz reviewed the Fire Department report with the Town Board. Also mentions the Muscular Dystrophy fundraiser on Sept 1. Chief Buchholtz stated the issue of the lease of a fire truck is on hold.
- d. Ordinance Committee
  - No report.
- e. Park & Recreation Committee
  - No report.
- f. Plan Commission
  - Chairman Paff stated that there was no prior meeting this month. He stated the next meeting is on August 28.
- g. Public Health & Safety
  - No report
- h. School Board
  - Supervisor Reilly reviewed his school board report with the Town Board.  
***Deputy Clerk's Note: The report is on file in the Clerk's Office.***
- i. SE WI Fox River Commission
  - No report.
- j. Treasurer's Monthly Report
  - Treasurer Kumershek reviewed her monthly report with the Town Board.
- k. Village of Big Bend Agendas & Minutes
  - Chairman Paff reviewed the minutes with the board and thanked President Hense for all his hard work and wished him well as August 18 was his last day.
- l. Village of Mukwonago Agendas & Minutes
  - No report.
- m. Big Bend Vernon Fire Board Agendas & Minutes
  - Chairman Paff stated there were no outstanding items.
- n. Big Bend Vernon Fire Commission Agendas & Minutes
  - Chairman Paff stated there were no outstanding items.
- o. County Board Supervisor(s)
  - No report.

11. FINANCES.

- a. Motion to approve Accounts Payable.

**MOTION** Supervisor Ludwig moved to approve the Accounts Payable in the amount of \$30,656.69, seconded by Supervisor Reilly, motion carried.

- b. Motion to recognize Manual Check.

**MOTION** Supervisor Ludwig moved to recognize the Manual Checks in the amount of \$458.25, seconded by Supervisor Reilly, motion carried.

- c. Motion to recognize July Financial Statement.

**MOTION** Chairman Paff moved to recognize the July Financial Statement, seconded by Supervisor Ludwig, motion carried.

12. MINUTES.

- a. Motion to approve previous minutes.  
i. None

13. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Sections 19.83(2) and 19.84(2) of the Wisconsin Statutes, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)

**MOTION** Supervisor Ludwig moved to open the meeting to public comments, seconded by Supervisor Reilly, motion carried.

**Phil Manwaring, W225S6535 Guthrie** asked the Board if they had any questions on his spreadsheet in regards to the labor agreement. Phil stated he had a copy of the Department of Revenue evaluation from the Journal Sentinel. He stated the fireworks issue and suggested to the Board to look into the police reports from June to August in regards to complaints on fireworks from Vernon residents.

**Ron Gasser, W224S6390 Guthrie** stated the August Harley Davidson 105<sup>th</sup> anniversary celebration is coming up and warned residents about the noise, parties, congestion and added caution on the roads.

14. MOTION FOR ADJOURNMENT.

**MOTION** Supervisor Ludwig moved to adjourn, seconded by Supervisor Reilly, motion carried.

**Meeting adjourned at 7:30 p.m.**

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Meghan Mellor  
Town of Vernon Deputy Clerk  
Waukesha County

APPROVED:

As printed ( )

With amendments ( )

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Brian Paff, Chairman

Date: \_\_\_\_\_

**ROLL CALL VOTE:**

<b>Chairman Paff:</b>	<b>YES</b>
<b>Supervisor Ludwig:</b>	<b>YES</b>
<b>Supervisor Reilly:</b>	<b>YES</b>