

**PROCEEDINGS OF THE TOWN OF VERNON BOARD OF SUPERVISORS**  
**Thursday, November 20, 2008**  
**6:30 PM**

Vernon Town Hall Meeting Room  
W249 S8910 Center Drive

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1. CALL TO ORDER. Chairman Brian Paff called the meeting to order.
2. PLEDGE TO FLAG. Town Board recited the Pledge of Allegiance.
3. MOMENT OF SILENCE. Town Board had a moment of silence.
4. ROLL CALL. Chairman Paff, Supervisors Reilly, Finch, Ludwig, Clerk Salentine, Department of Public Works Director Salentine and Fire Chief Buchholtz. Supervisor Tyliniski and Treasurer Kumershek are absent.
5. OPEN MEETING LAW COMPLIANCE CHECK. Chairman Paff asked the Clerk if the agenda was properly noticed. Clerk Salentine stated the Town of Vernon is in compliance pursuant to the open meetings law requirement.
6. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)

Chairman Paff stated please address all of your comments to the Town Board as a body. In all likelihood questions directed to a specific supervisor or staff person will be deemed out of order by the Town Chair. As to whether a question will be answered will be determined by the Town Chair if addressed to the body or, if addressed to an individual, by that individual. No response will be made; however, until after the individual has finished his or her comments and returned to their seat. Please present all comments, questions, or concerns in a respectful, professional manner.

**MOTION Supervisor Finch moved to open the meeting to public comments, seconded by Supervisor Ludwig, motion carried.**

**Dan Scherbarth W266S7680 Olympia Court**, stated he was the one who brought up the tornado siren for the Town and believes it to be a serious issue. Dan quoted facts on the number of tornadoes that have been recorded for the area in the past. He stated there is a reverse 911 service that the County of Waukesha may make available. Unfortunately, those people with VOIP phone service may not be warned if there is a power failure. Dan thinks the sirens are the most effective way to warn the public and feels regardless, the Town needs some sort of protection.

Chairman Paff asked the board to deviate to Line Item #8f and finish Miscellaneous Items in order. The Town Board agreed.

7. REVIEW OF RECENT CORRESPONDENCE.
  - a. Election Board Thank You Memo to Clerks.
  - b. Article in the Mukwonago Chief regarding Elected versus Appointed Results.
  - c. Letter from the Division of Transportation System Development regarding Policy Changes to Local Force Account Agreements.
  - d. Letter from Time Warner Cable regarding Metro Goldwyn Mayer Studio Inc.'s.
  - e. Email from Rick Stadelman regarding Request for Labor Attorney.

Chairman Paff stated the items on the agenda listed as correspondence are for the Town Board's reading pleasure. He briefly reviewed each item with the Town Board.

8. MISCELLANEOUS MATTERS. The following matters will be discussed and possible action taken by the Town Board:
  - f. Tornado Warning Siren within the Town of Vernon.

Chief Buchholtz stated the reverse 911 requires someone to be at the phone when an incident occurs to take down all of the information. Chief Buchholtz reviewed the process of the reverse 911 and how the tornado information gets out to the residents prior to the siren. The Town Board and Chief Buchholtz discussed the siren and ranges of a siren and how many would be enough to cover everyone. They discussed both options of either sirens or reverse 911. The Town Board and Chief Buchholtz decided to look into more information and to bring back to a future meeting. Chief Buchholtz agreed to bring back more information.

- a. Extension of Final Lift of Asphalt for the Ridgeview Estates of Vernon.

DPW Director Salentine reviewed with the board the extension.

**MOTION** Supervisor Ludwig moved to approve the Extension of Final Lift of Asphalt for the Ridgeview Estates of Vernon, subject to Town Attorney's final review of the amended Declaration of Restriction, seconded by Supervisor Reilly, motion carried.

- b. Extension of Final Lift of Asphalt for Fox River Woods Subdivision.

DPW Director Salentine reviewed with the board the extension.

**MOTION** Supervisor Ludwig moved to approve the Extension of Final Lift of Asphalt for the Fox River Woods Subdivision, subject to Town Attorney's final review of the amended Declaration of Restriction, seconded by Supervisor Finch, motion carried.

- c. Extension of Punch List for Creekside Estates.

DPW Director Salentine stated this was just for their information. The Creekside Estates are still within their deadline; Foth wanted the board to be updated on Creekside Estates.

- d. Inclusion in the South East Wisconsin Rapid Transit Authority.

Chairman Paff stated he placed this on the agenda because this information was brought up at the last Plan Commission meeting. Chairman Paff reviewed with the Town Board the information he gathered. The Board discussed whether to wait or move forward. The Town Board agreed to review the information and bring it back to the table when Waukesha County has more concrete information.

- e. Credit of Attorney Fees on Invoice for Mario & Diane De Luca, W234 S6650 Big Bend Rd., Waukesha, WI.

Clerk Salentine stated this is the final step regarding the invoice the Deluca's had questioned regarding their charges for public requests and was charged to them not to the Town.

**MOTION** Supervisor Finch moved to approve the Credit of Attorney Fees on Invoice #1581 for Mario & Diane De Luca, W234 S6650 Big Bend Rd., Waukesha, WI, in the amount not to exceed \$225.00 and apply to the Town's account, seconded by Supervisor Ludwig, motion carried.

- f. Tornado Warning Siren within the Town of Vernon.

Please see comments above.

- g. Replacement of Fire Department Special Services Vehicle.

Clerk Salentine stated she had placed this item on the agenda for clarification of the amount of the Fire Department Special Service Vehicle. The correct amount that will be shown on the Budget Amendments for 2008 will be \$39,316.34. The Clerk stated there will not be a correction on the past motion since the amount did not increase. This information is merely for the record.

Supervisor Reilly and Chief Buchholtz discussed the original sale price and how the amount came to the sale price. Chief Buchholtz stated next week the vehicle is going in for inspection per the Town and Village's request. Chief Buchholtz thanked the board for their support.

- h. Form Water Study Committee with the following appointments for a three year term to expire on November 20, 2011:
  - i. Supervisor Reilly
  - ii. Kurt Barikmo
  - iii. Fred Michalek
  - iv. Mark Schlottke
  - v. Tom Bird

Chairman Paff asked the name to be Water Monitoring Committee.

**MOTION** Supervisor Ludwig moved to approve the Appointments and to form the Water Monitoring Committee, members to be Supervisor Reilly, Kurt Barikmo, Fred Michalek, Mark Schlottke and Tom Bird to the Water Monitoring Committee with appointments for a three year term to expire on November 20, 2011, seconded by Supervisor Finch, motion carried. One abstention from Supervisor Reilly.

Fred Michalek and Mark Schlottke represented the Water Monitoring Committee. Chairman Paff asked the members to review what they will be doing. Fred Michalek reviewed with the board the proposed budget for monitoring 35 existing wells in the Town of Vernon. They discussed with the board the costs and what each number represents and why. Fred Michalek and Mark Schlottke also reviewed with the board the items that the Committee would like to do. Mark Schlottke reviewed with the board more specifications regarding wells and depths. **Clerk's Note: Proposed budget and list of items to do is attached to the minutes.** Fred Michalek stated they would show the locations of where the wells will be tested but owners and addresses to be withheld. He stated this would be shown at a Town Board meeting. He stated the well tests have to be turned in within 24 hours. Chairman Paff asked why the committee would hold back the addresses. Fred Michalek stated due to the mischievous activities he feels this information should be held. He stated the Committee only comes into the home once a year. Everything else is done outside of the home.

- i. Town Board, Plan Commission and all Committee meetings audio tapes be kept indefinitely.

Supervisor Reilly stated he would like this to be a board policy and would like the audio and visual to be kept for a minimum of 9 years and then stored by the Town's Historical Society or the Waukesha County Historical Society.

**MOTION** Supervisor Reilly moved to approve the Town Board, Plan Commission and all Committee meetings audio and visual documents to be kept for a minimum of 9 years and then go to the Historical Society or to Waukesha County Historical Society per state requirements to be written as a Town Policy, seconded by Supervisor Finch, motion carried.

The Town Board went back to Line Item #7.

- 9. ANNOUNCEMENTS. The following individuals will be given the opportunity to make announcements

at the meeting in regards to activities they have undertaken since the last meeting on behalf of the Town, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.

a. Town Board, Department of Public Works Director, Town Clerk, Town Treasurer and Building Inspector.

- Supervisor Reilly stated Mr. Mainwaring had asked at the last meeting where there were other towns that download their meetings to their websites. PutnamValley.com/streamingmedia, Penfield.org, in New York and the Town of Corptendt can all be downloaded from their website. Supervisor Reilly gave some examples of items that could be downloaded. He stated the technology does exist and should be looked into. Please watch for the school buses and stop well behind them.
- Supervisor Finch stated there is deer hunting season coming up and to drive safe and to have a good Thanksgiving.
- Supervisor Ludwig stated he has no announcements.
- Chairman Paff wished everyone a Happy Thanksgiving and stated deer are everywhere and to drive safely.
- Department of Public Works Director Salentine stated he had the Focus on Energy test and will be done in 3 weeks. He stated the FEMA grant is complete and sent out and has not heard anything. He stated the DPW Department is ready for winter. Chairman Paff asked if they went out on Tuesday when there was some ice. He stated no. Supervisor Reilly asked if the \$64,000 of the money comes back in one lump. DPW Director Salentine explained to the board the amount comes back in one amount and to be allocated to the correct accounts at year end.
- Clerk Salentine stated the 2009 approved budget has been uploaded to the website and anyone who would like a hard copy can just stop in at the Town Hall to pick one up during office hours. The Clerk's office is still working on post election information. She also wished everyone a Happy Thanksgiving and to drive safe.

10. REPORTS. Information on discussion and action taken at previous meetings, future agenda items and upcoming scheduled meetings.

- a. Building Inspection-Monthly Building Inspection Report (if applicable)
  - Chairman Paff stated the report is in the packet for their review.
- b. D.P.W. Committee
  - Department of Public Works Director Salentine stated the committee has not met. He stated there will not be a meeting in December.
- c. Fire Department
  - Chief Buchholtz reviewed the Fire Department report with the Town Board. Chairman Paff and Chief Buchholtz discussed the report.
- d. Ordinance Committee
  - Supervisor Finch stated the committee meets on November 24, 2008 at 7:00 pm. The committee will be discussing the sexual predator as an ordinance and the Firearms Ordinance.
- e. Park & Recreation Committee
  - Supervisor Ludwig stated the committee has not met and does not have a future date.
- f. Plan Commission
  - Chairman Paff reviewed the November 13, 2008 agenda with the board.

- g. Public Health & Safety
  - Clerk Nelson stated the committee meets next on November 25, 2008 at 6:30 pm.
- h. School Board
  - Supervisor Reilly wished everyone a Happy and Safe Thanksgiving. He reviewed his school board report with the Town Board. **Clerk's Note: The report is on file in the Clerk's Office.** Supervisor Reilly asked school board member Rodell Singert to report on the police liaison officer with the Village of Big Bend. Rodell Singert stated there was no actual contract, but a letter of agreement based on the student population. It was determined the ratio of responsibility for the school board and district was 65% and 35% for the Village of Mukwonago. He had asked the finance committee for a budget projection on this issue and whether a liaison is necessary. Rodell believes it would be prudent for both parties to have a contract for a 2-3 year period. He stated the process is to be started and the committee will be receiving a contract with definitions regarding duties and costs. The finance committee is also looking into refinancing the August '99 bond issue in order to save the taxpayers some money.
- i. SE WI Fox River Commission
  - Chairman Paff stated there is no report.
- j. Treasurer's Monthly Report
  - Chairman Paff stated the report in their packet for review.
- k. Village of Big Bend Agendas & Minutes
  - Chairman Paff stated the Deluca annexation was denied at the Village of Big Bend.
- l. Village of Mukwonago Agendas & Minutes
  - Supervisor Finch stated the Village received a presentation from the Department of Transportation regarding Hwy 164 & I-43.
- m. Big Bend Vernon Fire Board Agendas & Minutes
  - Chairman Paff stated they are in their packet for review.
- n. Big Bend Vernon Fire Commission Agendas & Minutes
  - Chairman Paff stated they are working on hiring more applicants.
- o. County Board Supervisor(s)
  - No Report.

11. FINANCES.

- a. Motion to approve Accounts Payable.

**MOTION** Supervisor Finch moved to approve the Accounts Payable in the amount of \$49,837.68, seconded by Supervisor Ludwig, motion carried.

- b. Motion to approve Manual Check.

**MOTION** Supervisor Finch moved to recognize the Manual Check in the amount of \$39,316.34, seconded by Supervisor Reilly, motion carried.

- c. Motion to recognize Financial Statement.

**MOTION** Supervisor Finch moved to recognize the October Financial Statement, seconded by Supervisor Ludwig, motion carried.

12. MINUTES.

- a. Motion to approve previous minutes.
  - i. June 19, 2008 Town Board

**MOTION** Supervisor Finch moved to approve the June 19, 2008 Town Board minutes as printed, seconded by Supervisor Ludwig, motion carried.

- ii. September 18, 2008 Town Board

**MOTION** Supervisor Finch moved to approve the September 18, 2008 Town Board minutes as printed, seconded by Supervisor Ludwig, motion carried.

- iii. October 2, 2008 Town Board

**MOTION** Supervisor Finch moved to approve the October 2, 2008 Town Board minutes as printed, seconded by Supervisor Ludwig, motion carried.

13. MOTION TO OPEN MEETING TO PUBLIC COMMENTS (Please be advised per Sections 19.83(2) and 19.84(2) of the Wisconsin Statutes, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.)

**MOTION** Supervisor Ludwig moved to open the meeting to public comments, seconded by Supervisor Reilly, motion carried.

Fred Michalek stated he would like to introduce Kurt Barikmo to the public as the final addition to the committee. Kurt Barikmo thanked the board for their support.

14. MOTION FOR ADJOURNMENT.

**MOTION** Supervisor Ludwig moved to adjourn, seconded by Supervisor Reilly, motion carried.

**Meeting adjourned at 8:47 p.m.**

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Jamie Salentine  
Town of Vernon Clerk  
Waukesha County

APPROVED:  
As printed ( )  
With amendments ( )

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Brian Paff, Chairman

Date: \_\_\_\_\_