

# TOWN OF VERNON

## PROFESSIONAL SERVICES FEES REIMBURSEMENT

Pursuant to the Town of Vernon Code of Ordinances, the Town of Vernon Town Board has determined that whenever the services of the Town Attorney, Town Engineer, Town Planner or any other of the Town staff or agent results in a charge to the Town for that professional's time and services and such service is not a service supplied to the Town as a whole, the Town Clerk shall charge that service for the fees incurred by the Town. Also, be advised that pursuant to the Town of Vernon Code of Ordinances, certain other fees, costs, and charges are the responsibility of the property owner or responsible party.

It will be the responsibility of the property owner or responsible party to attend all pertinent meetings and monitor all potential costs from the Town Attorney, Town Engineer, Town Planner or any other Town staff or agent. In the event the scope of the project changes, the property owner or responsible party needs to communicate said change to the Town Clerk. It is recommended that the property owner or responsible party meet with the Town Clerk's office to monitor any associated additional costs.

I, the undersigned, have been advised that, pursuant to the Town of Vernon Code of Ordinances, if the Town Attorney, Town Engineer, Town Planner or any other Town professional provides services to the Town because of my activities, whether at my request or at the request of the Town, I shall be responsible for the fees incurred by the Town. In addition, I have been advised that pursuant to the Town of Vernon Code of Ordinances, certain other fees, costs, and charges are my responsibility.

### PROFESSIONAL SERVICES FEES

|  |                |                                    |
|--|----------------|------------------------------------|
| <input type="checkbox"/> Town Attorney | John Macy      | \$199.00/ per hour                 |
| <input type="checkbox"/> Town Engineer | Andy Schultz   | \$144.00/ per hour                 |
| <input type="checkbox"/> Town Planner  | Shaun Mularkey | \$121.00 / per hour (plus mileage) |

### PETITIONER NAME & MAILING ADDRESS:

|                     |                       |                  |            |
|---------------------|-----------------------|------------------|------------|
| <i>First Name</i>   |                       | <i>Last Name</i> |            |
| <i>Street</i>       | <i>City</i>           | <i>State</i>     | <i>Zip</i> |
| <i>Phone (Home)</i> | <i>Phone (Mobile)</i> | <i>Email</i>     |            |
| <i>Signature</i>    |                       | <i>Date</i>      |            |

### PROPERTY OWNER NAME & MAILING ADDRESS (if different then above):

|                     |                       |                  |            |
|---------------------|-----------------------|------------------|------------|
| <i>First Name</i>   |                       | <i>Last Name</i> |            |
| <i>Street</i>       | <i>City</i>           | <i>State</i>     | <i>Zip</i> |
| <i>Phone (Home)</i> | <i>Phone (Mobile)</i> | <i>Email</i>     |            |
| <i>Signature</i>    |                       | <i>Date</i>      |            |

**TRAVEL TIME AND MILEAGE CHARGEBACK:**

*Please be advised that a (1) one hour travel time and mileage will be charged to the applicant. This charge will be divided by the number of planner appointments on the date requested.*