



TOWN OF VERNON
SITE PLAN AND PLAN OF OPERATION

NOTE: Shaded and boxed questions are to be indicated on the Site Plan Drawing.

1. Tax Key Number: _____

2. Daytime Phone Number: _____

3. Business Number: _____

a. Address: _____

4. Owner Name: _____

a. Address: _____

5. Operator: _____

a. Address: _____

6. Legal Description: _____

7. Lot Size: _____

a. Depth: _____

c. Acres: _____

b. Width: _____

d. Zoning: _____

8. **Dimensions and Levels of All Buildings**

a. Building A:

i. Dimensions: _____

ii. Levels: _____

iii. Use: _____

b. Building B:

i. Dimensions: _____

ii. Levels: _____

iii. Use: _____

d. Total Floor Area: _____

9. **Exterior Uses:** _____

10. Outside Storage: _____

a. Yes: _____ b. No: _____

i. If Yes, Please Explain: _____

11. **Customer Dockage:**

a. Yes: _____ b. No: _____

i. If Yes, Locate on Site Plan, State Length and Number of Piers.

12. Outside Events:

a. Yes: _____ b. No: _____

i. If Yes, Please Explain: _____

13. Maximum Number of Employees:

a. Full-Time: _____ b. Part-Time: _____

14. Days & Hours of Operation: _____

15. **Parking:**

a. Number of Spaces: _____ b. Employee Parking: _____

c. Dimensions of Parking Lot: _____

16. **Outdoor Lighting: (submit cut-sheet)**

a. Type: _____

b. Location: _____

17. **Signs:**

- a. Free Standing Number: _____ b. Size: _____
- c. Lighted: _____ d. Location: _____
- e. Single Facing: _____ f. Double Facing: _____
- g. Number Attached to Building: _____ h. Size: _____
- i. Lighted: Yes: _____ No: _____
- j. Location: _____
- k. Single Facing: _____ l. Double Facing: _____

18. Is There Any Food or Bar Service? a. Yes: _____ b. No: _____

i. If Yes, Please Explain: _____

c. Vending Machine Number: _____ d. Table Seating Capacity: _____ e. Bar Seats: _____

19. **Outside Food Service: (please submit interior plan)**

20. Are There Games Machines? a. Yes: _____ b. No: _____

i. If Yes, Please Explain: _____

c. How Many? _____ d. Type: _____

21. Is there any type of Music? a. Yes: _____ b. No: _____

i. If Yes, Please Explain: _____

c. Juke Box? a. Yes: _____ b. No: _____

i. If Yes, Where? _____

ii. Days and Hours: _____

22. **Refuge Disposal:**

a. Public: _____ b. Private: _____

23. Is Highway Access Permit Needed? a. Yes: _____ b. No: _____

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i. If Yes, Date Issued: _____

24. **Is Security Fencing Necessary?** a. Yes: _____ b. No: _____

25. Date of DNR Well Approval: _____

26. Date of Septic System Approval: _____

27. Are Any Problems such as Odor, Smoke, or Noise Resulting from this Operation? a. Yes: _____ b. No: _____

28. Surface Water Drainage Facilities.

a. **Storm Water Retention, Flow of Surface Water, and Amount of Impervious**

29. Is there a liquor License or any other Special License to be Obtained from the Local Board or State Licensing Agencies?

a. Yes: _____ b. No: _____

i. If Yes, Please Explain: _____

30. Did the Wisconsin State Department of Industry, Labor, and Human Relations Approve Building Plans?

a. Yes: _____ b. No: _____ If Yes, When? _____

31. Is This Expansion of an Existing Operation? a. Yes: _____ b. No: _____

i. If Yes, are there currently any permits under other Names other than that which are indicated on this Application?

a. Yes: _____ b. No: _____

32. Does this Operation involve the Sale of any Items? a. Yes: _____ b. No: _____

i. If Yes, Please submit a list of all Items sold.

33. Does this Operation involve the Production of any Items? a. Yes: _____ b. No: _____

i. If Yes, Please attach a detailed description of the production process.

34. Are there any Chemicals, Hazardous Waste or Solvents stored on the site? a. Yes: _____ b. No: _____

i. If Yes, what Type? _____

ii. How are they disposed of? _____

35. Does this Operation involve the Storage/Sale of gasoline or any other Petroleum Products?

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a. Yes: _____ b. No: _____

i. If Yes, Please Explain; _____

36. Does this Operation involve the Boarding of Horses? a. Yes: _____ b. No: _____

i. If Yes, Maximum number of Horses boarded? _____

ii. Maximum number of Horses owned? _____

37. If this Plan of Operation is for a Boarding stable, has a Conservation Plan been prepared by the Land Conservation Committee? a. Yes: _____ b. No: _____

38. Have the premises been inspected by the Local Fire Department? a. Yes: _____ b. No: _____

i. If Yes, When? _____

Along with the completion of this form a scaled plan of the interior of the structure and a site plan must be submitted indicating size and location of all existing and proposed structures and additions, dimensions of the parcel, location of all parking stalls, location and size of all signs, lights, dumpsters, fencing and screening, surface water drainage patterns and storm water retention facilities, outside seating and location of any special outdoor activities, pier, and any other items requested by the Town and County for this operation

Operators Signature: _____

Date: _____

Owners Signature: _____

Date: _____

Town Approval Signature: _____

Date: _____

County Approval Signature: _____

Date: _____