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MINUTES

VILLAGE BOARD MEETING
SEPTEMBER 3, 2015

Attendance: President Soneberg, Trustee Fickau, Trustee Conn, Trustee Kelenic, Trustee Heinemann, Trustee Treichel, Trustee Peterson, Attorney J. Schober, Clerk Haas, Chief Gaglione, Chief Ludwig, Karla Lang, Eric Pedersen

1. Call to order/pledge/roll call
 - Meeting called to order at 7:14 p.m.
2. Consideration of August 6, 2015 Joint Public Hearing Minutes
 - Trustee Peterson motioned and Trustee Heinemann seconded to dispense with the reading of the August 6, 2015 Joint Public Hearing Minutes. Motion carried unanimously.
 - Trustee Fickau motioned and Trustee Conn seconded to accept the August 6, 2015 Joint Public Hearing Minutes. Motion carried unanimously.
3. Consideration of August 6, 2015 Board Minutes
 - Trustee Heinemann motioned and Trustee Peterson seconded to dispense with the reading of the August 6, 2015 Village Board Minutes. Motion carried unanimously.
 - Trustee Fickau motioned and Trustee Heinemann seconded to accept the August 6, 2015 Village Board Minutes. Motion carried unanimously.
4. President's Report
 - There was another meeting with the Wind Walker subdivision leadership to assess their disposition since the last meeting.
 - The Cemetery Annexation is on the agenda as Ordinance 2015-08 which will include the cemetery lands as well as some Right-of-Way clean-ups throughout the area of the Village.
 - Budgets for 2016 are due from Department Heads by September 15.
5. Go into closed session as per Wis. Statute 19.85(1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically Wind Walker Subdivision Street Improvements.
 - Trustee Fickau motioned and Trustee Heinemann seconded to enter closed session. Roll Call vote- All affirmative.
6. Resume open session
 - Trustee Fickau motioned and Trustee Conn seconded to resume open session. Roll Call vote- All affirmative
7. Go into closed session as per Wis. Statute 19.85(1)(g), Conferring with legal counsel for the

governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically Rural Home Cemetery.

- Trustee Kelenic motioned and President Soneberg seconded to enter closed session. Roll Call vote- All affirmative

8. Resume open session

- Trustee Conn motioned and Trustee Peterson seconded to resume open session. Roll Call vote-All affirmative

9. Unfinished Business

- a) Discussion and Consideration of Ordinance 2015-08, Annexation of Rural Home Cemetery and lands to the Village of Big Bend.
 - Trustee Heinemann motioned and Trustee Treichel seconded to Adopt Ordinance 2015-08, Annexation of Rural Home Cemetery and lands to the Village of Big Bend. Roll Call Vote-All Affirmative
- b) Discussion and Consideration of Ordinance 2015-03, Updating to Municipal Code to Chapter 4, Fire Department Code.
 - Trustee Conn motioned and Trustee Peterson seconded to Adopt Ordinance 2015-03, Updating to Municipal Code to Chapter 4, Fire Department Code. Motion Carried Unanimously.
- c) Discussion and possible Consideration of Ordinance 2015-04, Updating to Municipal Code Chapter 13, Fire Prevention Code
 - President Soneberg motioned and Trustee Conn seconded to table this item to allow Chief Ludwig to review and amend as necessary. Motion carried unanimously.
- d) Discussion and possible Consideration of Ordinance 2015-05 to add an AO (Agriculture overlay district) to the Zoning Code
 - Trustee Fickau motioned and Trustee Treichel seconded to Adopt Ordinance 2015-05 to add an AO (Agriculture overlay district) to the Zoning Code. Motion carried unanimously.
- e) Discussion and possible Consideration of Ordinance 2015-06, changing the zoning code to allow use car sales as a conditional use in the B-2 zoning
 - Trustee Conn motioned and Trustee Peterson seconded to Adopt Ordinance 2015-06, changing the zoning code to allow use car sales as a conditional use in the B-2 zoning. Motion Carried Unanimously.
- f) Discussion and possible Consideration of Ordinance 2015-07 defining the meaning of “overhang” in the zoning code and to modify the existing definitions for “setback”
 - Trustee Treichel motioned and Trustee Kelenic seconded to send Ordinance 2015-07 defining the meaning of “overhang” in the zoning code and to modify the existing definitions for “setback” back to Plan Commission for further clarification regarding overhang length. Motion Carried Unanimously.
- g) Discussion and possible Consideration of Resolution 2015-02, Ambulance fees for 2015
 - Trustee Fickau motioned and Trustee Conn seconded to Adopt Resolution 2015-02,

Ambulance Fees for 2015. Motion carried unanimously.

10. New Business

- a) Presentation of 2014 Financial Audit completed by Baker Tilly.
 - Representative from Baker Tilly, Wendi Unger, presented highlights from the Village 2014 Financial Audit.

- b) Discussion and Consideration Ordinance 2015-09, Annexing territory to the Village of Big Bend. Specifically, Right-of-Ways on Edgewood Avenue to be annexed from the Town of Vernon.
 - Trustee Treichel motioned and Trustee Peterson seconded to Adopt Ordinance 2015-09, Annexing territory to the Village of Big Bend. Specifically, Right-of-Ways on Edgewood Avenue to be annexed from the Town of Vernon. Roll Call Vote-All Affirmative.

- c) Discussion and possible Consideration of Resolution 2015-08, Approving a list of Qualified Financial Institutions.
 - Trustee Kelenic motioned and Trustee Conn seconded to Adopt Resolution 2015-08, Approving a list of Qualified Financial Institutions. Motion Carried Unanimously.

- d) Discussion and Consideration of Resolution 2015-09, Declaring intent to Exceed Minimum Requirements to be Exempt from the Waukesha County Library Levy.
 - Trustee Fickau motioned and Trustee Heinemann seconded to Adopt Resolution 2015-09, Declaring intent to Exceed Minimum Requirements to be Exempt from the Waukesha County Library Levy. Motion Carried Unanimously.

- e) Discussion and Possible Action regarding EMS Billing.
 - Trustee Fickau motioned and Trustee Peterson seconded to approve contract for EMS Billing services with the stipulation that the Village Attorney finds no issue with the document in his review. Motion Carried Unanimously.
 - The Board would also like to recognize and thank Julie for her service and dedication while volunteering her time in the role of Billing Clerk for the Fire Department.

- f) Discussion and possible Consideration of new Village Policies.
 - Trustee Conn motioned and Trustee Kelenic seconded to Table discussion regarding New Village Policies until the Finance Committee has had more time to review and make their recommendation to the Board. Motion Carried Unanimously.

- g) Consideration of the following Operator's License Applications:
 - I. Application of **Robert Wincek** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Papa Stache.
 - II. Application of **Carol Carlson** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Papa Stache.
 - III. Application of **Kristi Gorski** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Papa Stache.
 - IV. Application of **Gina Zuleger** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Papa Stache.

- V. Application of **Jenny Wallner** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Zaner's Club Shamrock.
- Trustee Peterson motioned and Trustee Conn seconded to approve the issuance of Operator's Licenses, upon recommendation from Chief Gaglione, to the following applicants:
 - I. Application of **Robert Wincek** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Papa Stache.
 - II. Application of **Carol Carlson** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Papa Stache.
 - III. Application of **Kristi Gorski** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Papa Stache.
 - IV. Application of **Gina Zuleger** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Papa Stache.
 - V. Application of **Jenny Wallner** for a License to Serve Fermented Malt Beverages and Intoxicating Liquors at Zaner's Club Shamrock.
- Motion Carried Unanimously

11. Department Reports

- a) Fire Department
 - I. Monthly Incident Report
 - Chief Ludwig reviewed August's incident reports.
- b) Police Department
 - I. Monthly Incident Report
 - Chief Gaglione reviewed August's Incident reports.
 - Trustee Conn commented that he would loan a race car

12. Standing Committee and Commission Reports

- a) Finance
 - I. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings
 - Department Heads should have budgets for FY 16' submitted no later than September 15, 2015.
 - II. Bills for approval
 - Trustee Fickau motioned and Trustee Treichel seconded to approve accounts payable for the month of August in the amount not to exceed \$100,000. Motion carried unanimously.
- b) Public Works
 - I. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - Celebrations will be putting \$5,000 at minimum towards their debt service to the Village for bleachers.
- c) Public Safety
 - I. Report on discussion and action taken at previous meeting, future agenda items

and upcoming scheduled meetings

- Nothing to report at this time.

13. Attorney's Report

- No report at this time.

14. Correspondence

- Letter from resident Marlaena Barber was distributed and the Board briefly discussed recent issues with Papa Stache complaints.
- Letter from Hawes was distributed for Board review
- Letter from SEWRPC was distributed for review and Clerk Haas stated that the SEWRPC 2014 Annual Report would be available for review in Village Hall by request.

15. Adjourn

- Trustee Peterson motioned and Trustee Conn seconded to adjourn the meeting. Motion carried unanimously. Meeting adjourned as of 9:10 p.m.

Respectfully Submitted,

**Ian Haas,
Village Clerk**